



**City of Lake Forest
Senior Advisory Board
Information Sheet and Application**

Senior Advisory Board Information Sheet

About the Senior Advisory Board (S.A.B.):

- The S.A.B. is made up of five board members who are appointed by the Community Services Commission. Three of the five seats for the board will be available for appointment at the Commissions, November 21 meeting.
- The S.A.B. advises the Community Services Commission on matters pertaining to City of Lake Forest *Adults – 50 Years & Better*.
- The S.A.B. works to enhance the lives of *Adults – 50 Years & Better* through programs and services that promote independence, wellness and to receive input from the *Adults – 50 Years & Better* community.
- In addition to attending the S.A.B. Meetings, members are expected to periodically attend Community Services Commission Meetings.

About the Appointment Process:

Appointment to the S.A.B. takes place in November each year at the Community Services Commission Meeting. The process includes filling out an application and a subsequent interview by the Community Services Commission; this year the interviews will take place on Thursday, November 21 beginning at 6:30pm in the City Council Chambers. All candidates are asked the same interview questions. The interview questions cover topics related to the current *Clubhouse Programs*, as well as future programs, giving the Commission the ability to choose the best candidate(s) for the open position(s). Successful candidates are those who take the time to learn about current *Clubhouse Programs*, and come prepared to not only answer questions related to current programs, but are also able to give ideas on new innovative programs. Lastly, successful candidates take the time to thoroughly fill out the Senior Advisory Board Application.

If you have questions about the application or the interview process, please contact Senior Recreation Supervisor, Courtney Wysocki, by phone (949) 461-3439 or email at cwysocki@lakeforestca.gov.

Senior Advisory Board Application

Name: _____ **Date:** _____

Address: _____

City: _____ **State:** ____ **Zip:** _____

Phone: _____ **E-mail:** _____

The S.A.B. meetings are held on the second Wednesday of every other month at 10:00 am. Are you available to attend the Senior Advisory Board Meetings?

Yes ____ **No** ____

The Community Services Commission meetings are held the third Thursday of every other month at 6:30 pm. Are you available to attend the Community Services Meetings, if asked to? **Yes** ____ **No** ____

Background and Qualifications (Attach a Resume if Desired): _____

Please describe your experience with the City of Lake Forest's current programs for *Adults – 50 Years & Better*. _____

Please describe any type of community involvement you have been a part of as a volunteer: _____

What do you feel are the most important issues that *Adults – 50 Years & Better* are facing in Lake Forest: _____

Have you ever been convicted of a misdemeanor or a felony? If so please provide details including the crime(s) for which you were convicted and the dates(s) of conviction: _____

Signature: _____ Date: _____

Return your completed application no later than Friday, October 25 by 4:30pm. The Community Services Commission will conduct interviews for the three open S.A.B. seats on Thursday, November 21, beginning at 6:30pm.

Return your completed Application form to the:

City of Lake Forest – Community Services Department
Attn: Senior Recreation Supervisor, Courtney Wysocki
25550 Commercentre Drive, Suite 200
Lake Forest, CA 92630