

100-BUILDING	IVR CODE
Location & Setbacks	100
Foundation/Trench Forms	110
Structural Concrete/Slab on Grade	112
Floor Sheathing	118
Roof Sheathing	124
Exterior Shear	125
Steel Framing	130
Framing	132
Insulation/Weather Stripping	134
Interior Lath/Drywall	136
Exterior Lath	138
Rated Shaft Construction	140
T-Bar Ceilings	150
1 st Grout Lift	160
2 nd Grout Lift	162
3 rd Grout Lift	164
Fire Rough (call Orange County Fire @ (714) 573-6150)	170
Fire Sprinkler Final (call OCFA)	175
OCFA Alarm/Monitoring (call OCFA)	180
Final Planning Approval	190
Final Building	199
300-ELECTRICAL	IVR CODE
Temporary Power Pole	300
UFER	320
Ground Rod	325
Underground Electrical	330
Rough Wiring	340
Bonding Water/Gas	345
Rough Conduit	350
Service	370
Final Electrical	399

400-MECHANICAL	IVR CODE
FAU / Wall Furnace	400
Combustion Air Openings	405
Duct Work	410
AC / Compressor	415
Thermostat	420
Fire Dampers	425
Smoke Detection Devices	430
Manufactured Fireplace	435
Commercial Hood	440
Final Mechanical	499
500-PLUMBING	IVR CODE
Underground/Floor Plumbing	500
Water Service	505
Rough Plumbing/Topout	510
Shower Pan (Hot Mop)	512
Rough Gas System	515
Sewer	520
Water Heater	530
Gas Test	540
Plumbing Final	599
700-SPA/POOL	IVR CODE
Spa/Pool Location & Setbacks	700
Heater Location & Setback	705
Overhead Conductor Clearance	710
Underground Plumbing	715
Electrical Bonding	720
Steel Reinforcements	725
Underground Electrical	730
Pool Gas Test	735
P-Trap/Backwash Receptor	740
Fencing & Gates	745
Spa/Pool Cover	750
Final Pool	799



City of Lake Forest

**USER'S GUIDE TO
THE AUTOMATED
INSPECTION
REQUEST SYSTEM
(888) 890-6298**

Building and Safety
Development Services
Department

25550 Commercentre Drive, #100
Lake Forest, CA 92630
(949) 461-3470

USER'S GUIDE TO AUTOMATED INSPECTION REQUEST SYSTEM

SYSTEM FEATURES

Features of the automated inspection request system include the following:

- ✓ Schedule New Inspection
- ✓ Cancellation of Scheduled Inspection
- ✓ Status of Permit/Inspection

SYSTEM REQUIREMENTS

A touch-tone telephone is required to utilize the system, a rotary telephone, however, may be used to request inspections through an attendant.

In order to utilize the system, the five-digit pin number or permit number is required.

Example: 1-12-01234

GETTING STARTED

To begin, have your pin or permit number on hand and call the Automated Inspection Request at 1-888-890-6298.

The system will ask for the five-digit pin number. Also the last five-digits of your permit number.

Example: 1-12-01234

The system will guide you through each step. You may bypass instructional messages at any time by simply pressing the appropriate

number on your telephone keypad. The system will confirm the address for the permit number. Press 1 or say "Yes" to confirm or Press 2 or say "No".

MAIN MENU SELECTIONS ARE:

Check Permit Status	Press 1
Check Inspection Status	Press 2
Request a New Inspection	Press 3
Cancel a Pending Inspection	Press 4
Change a Pending Inspection	Press 5
Switch to a Different Permit	Press 6

REQUEST A NEW INSPECTION

Inspection requests received by 5:00 p.m. on a regular business day may be scheduled for the following business day or one of the five business days following the request. Requests received at 5:00 p.m. may only be scheduled for the day after the next business day or one of the four business days following the date of request.

Press 3 on your telephone keypad from the main menu.

Enter the three-digit inspection code for the type of inspection requested. See reverse side for a listing of inspection codes. A confirmation message will play back the inspection code and a

description of the inspection type.

Select the date for your requested inspection. Once a selection is made, a confirmation message will play back the permit number and date of the scheduled inspection.

CANCEL AN INSPECTION

Press 4 on your telephone keypad from the main menu. The system will confirm the code and type of inspection ordered. The system will list the scheduled date or dates that may be cancelled or postponed.

Upon deleting or postponing an inspection, you will be given options to (1) receive a confirmation number and hang up; (2) cancel additional inspections for the same permit or another permit; or, (3) return to the Main Menu.

CHANGE REQUESTED DATE OF PENDING INSPECTION

Press 5 on your telephone keypad from the main menu to change the requested date of pending inspection.