

# City Council Agenda Preview

December 5, 2017

## ▶ Presentations

- ▶ **Item 2: Employee Service Awards**
  - ▶ More than a dozen City employees who have worked for Lake Forest for five, 10 or 15 years, will be honored.
- ▶ **Item 3: Recognition of City Clerk Stephanie Smith for Her Eight Years of Service**
  - ▶ The City will honor City Clerk Stephanie Smith, who is leaving Lake Forest In December, after eight years and many significant contributions.

## ▶ Consent Calendar

- ▶ **Item 4: Certification of Warrant Register**
  - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$1.3 million for the time period reviewed.
- ▶ **Item 5: Waive Reading of Ordinances and Resolutions**
  - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ **Item 6: Minutes of the Regular City Council Meeting Held on November 21, 2017**
- ▶ **Item 7: Approval of Measure M2 Expenditure Report**
  - ▶ Lake Forest expended \$1.6 million of Measure M2 funds on street repaving/slurry sealing, \$198,000 on Water Quality Projects, \$82,000 on the Senior Mobility Program and \$21,000 on the Project V Community Based Transit/Circulator Program.
- ▶ **Item 8: Approval of Exclusive Negotiation Agreement with National Community Renaissance**
  - ▶ City Council may approve an Exclusive Negotiation Agreement with National Community Renaissance for the Development of Affordable Housing.
- ▶ **Item 9: Award of Contract for Design Services for the Neighborhood Park Improvement Plan**
  - ▶ City Council may award a \$518,163 contract to RJM Design Group to complete the final design for Phase II of the Neighborhood Park Improvement Plan.
- ▶ **Item 10: Second Amendment to the Agreement for the Building and Safety Services Contract with Interwest Consulting Group**
  - ▶ City Council may approve the second amendment to the professional services agreement with Interwest Consulting Group for Building and Safety Services to increase total compensation by \$2.8 million to a not-to-exceed amount of \$9.4 million and extend the term by one additional year.

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## Consent Calendar Continued:

- ▶ Item 11: Adoption of Updated Part-Time Employee Classification Plan and Salary Schedule
  - ▶ City Council may adopt a revised classification plan and salary schedule.

## Public Hearing(s):

- ▶ Item 12: Transition to District-Based Elections
  - ▶ City Council may introduce an Ordinance establishing district elections, defining district boundaries and scheduling elections within the districts.

## ▶ Discussion Items

- ▶ Item 13: Grant Consulting Services
  - ▶ City Council may discuss and award a contract for Grant Consulting Services.
- ▶ Item 14: Discussion of Additional Freeway Access to Alton Parkway
  - ▶ City Council may discuss and act upon the potential of creating additional freeway access to Alton Parkway.
- ▶ Item 15: Request for Appointment – Saddleback Valley Unified School District Facilities Master Plan Committee
  - ▶ City Council may discuss and appoint a representative to the Saddleback Valley Unified School District Facilities Master Plan Committee.

## ▶ Ceremonial Items

- ▶ Item 16: Selection of Mayor and Mayor Pro Tem for the Ensuing Year
  - ▶ City Council may discuss and select a Mayor and Mayor Pro Tem after taking nominations.

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## ▶ Discussion Items

- ▶ **Item 16: Discussion of the City's Existing Regulations for Freeway-Oriented Signage**
  - ▶ City Council may discuss the City's LFMC permits in connection with on-site freeway-oriented signage on commercial property subject to Planning Commission approval of Planned Sign Program (PSP). The Code authorizes the Planning Commission to grant deviations from the standards in the Code, on a case by case basis, in order to address site-specific constraints and encourage creativity. City Council has several options regarding freeway-oriented signage: the Council may maintain the current LFMC provisions for case-by-case review of signs, direct staff to prepare specific amendments to the Code, or direct staff to explore alternative approaches to freeway-oriented sign regulation.
- ▶ **Item 17: Recreation Software Transaction Fees**
  - ▶ City Council may discuss whether to authorize continuation of the current practice of absorbing the costs of transaction fees associated with the recreation registration software in lieu of passing the fees on to program registrants and may direct staff to update the City Council on software transaction fees during the annual budget process.