

City Council

Agenda Preview

June 6, 2017

▶ Presentations

- ▶ Item 3: Introduction of New Director of Management Services Brett Channing
 - ▶ The City welcomes Brett Channing as the new Director of Management Services. Mr. Channing was formerly the Deputy Director of Administrative Services in the City of El Cajon, where he oversaw the human resources, information technology, and public information divisions. During his tenure with El Cajon, Brett instituted new technology initiatives, launched a new City website, managed the change from at-large to by-district elections for City Council members, and led efforts on the design and construction of a new 11,000 square foot Animal Shelter.

▶ Consent Calendar

- ▶ Item 4: Certification of Warrant Register
 - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$2,569,160.93 for the time period reviewed.
- ▶ Item 5: Waive Reading of Ordinances and Resolutions
 - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ Item 6: Minutes of the Joint Budget Workshop Held on May 9, 2017 and the Regular Meeting of the City Council Held on May 16, 2017
- ▶ Item 7: Adoption of Ordinance No. 296 – Related to the Purchase of Goods, Services and Public Projects
 - ▶ City Council may approve a second reading and adoption of an ordinance that would make the change order authority delegated to the City Manager for purchases of materials, supplies, equipment or nonprofessional service contracts, professional services contracts and public works contracts consistent among all types of contracts; and also amends the Lake Forest Municipal Code to allow the City Council to delegate approval for formal bidding prior to the issuance of the notice inviting bids. If adopted, the ordinance would become effective on July 6, 2017.
- ▶ Item 8: Award of Contract for Housing Rehabilitation Loan Portfolio Management Services
 - ▶ City Council may award a three year contract to AmeriNat to perform loan portfolio management services for new and existing loans that were issued by the City through the Community Development Block Grant or by the former Lake Forest Redevelopment Agency. The total contract amount is \$45,000.

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▶ Consent Calendar (continued)

- ▶ Item 9: Award of Contract for Housing Rehabilitation Loan and Paint Program Implementation Services
 - ▶ City Council may award a three year contract to Housing Rehabilitation Consulting Services (HRCS) in the amount of \$105,000 to assist staff with the technical aspects of the Housing Rehab Program and Paint Program. HRCS will manage new and existing Community Development Block Grant loans for the City and loans previously issued by the former Lake Forest Redevelopment Agency.
- ▶ Item 10: Award of Contract for Graffiti Removal and Steam Cleaning Maintenance Services
 - ▶ City Council will consider awarding a three year contract to Superior Property Services for on-call graffiti removal and monthly steam cleaning at City-owned facilities such as Etnies Skatepark, the Arbor structures, various trash receptacles, park gazebos and floors, and picnic tables. Each year, the City receives an average of 600 calls for graffiti removal on City facilities. The new contract includes an increase in response time from 48 hours to 24 hours as well as additional steam cleaning of park restrooms and hardscape areas. The contract amount is \$509,400.
- ▶ Item 11: Fourth Amendment to the Agreement with Marina for Citywide Sports Parks Landscape Maintenance Services
 - ▶ City Council may amend a contract with Marina Landscape Inc., to continue repairs and maintenance to park fields, landscape, hardscape, site amenities, and appurtenances to eight citywide sports parks. The proposed amendment would increase the compensation by \$901,599 for a total contract amount of \$4.8 million.
- ▶ Item 12: Acceptance of Brookfield Improvements at El Paseo and Release of Bonds for Tract 17446
 - ▶ City Council may release the Subdivision Improvement Faithful Performance, Subdivision Improvement Materials and Labor, and Subdivision Improvement Monumentation Bond related to the completed public-private improvements at El Paseo. In addition, the Council may release the Subdivision Improvement Warranty Bonds for the improvements one year after the acceptance of the improvements.

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▶ **Consent Calendar (continued)**

- ▶ **Item 13: Award of Contract for Senior Transportation Bus Services**
 - ▶ City Council may award a three year contract to Age Well Senior Services, Inc. to provide safe and reliable transportation services for Lake Forest senior citizens to and from City-sponsored events and activities. The contract amount is \$147,000.
- ▶ **Item 14: Award of Contract for Senior Taxi Transportation Services**
 - ▶ City Council will consider awarding a three year contract to California Yellow Cab in the amount of \$128,400 to provide safe and reliable transportation services for Lake Forest senior citizens to complete activities of daily living, such as traveling to medical appointments, shopping for groceries, picking up prescriptions, or visiting family members. Funding for the service is provided by the Orange County Transportation Authority (OCTA) Senior Mobility Program where the City provides 20% matching funds and OCTA provides the remaining 80%.
- ▶ **Item 15: Independence Day Parade Road Closures and Related Activities – July 4, 2017**
 - ▶ Approval of street closures for the 4th of July parade and related activities would allow staff to proceed with logistical preparations.
- ▶ **Item 16: Agreement with the County of Orange for Law Enforcement Services**
 - ▶ City Council may approve an agreement with the County of Orange for Law Enforcement Services for Fiscal Year 2017-2018. The proposed contract cost is \$16.1 million.

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▶ **Public Hearings**

- ▶ **Item 17: Zoning Code Amendment 01-17-4998 for Revisions to Title 9 and Title 11 of the Lake Forest Municipal Code for Updates to Definitions and Uses for Consistency with State Law and to Clarify Existing Rules and Interpretations Affecting Transitory-Lodging and Other Uses in Residential and Nonresidential Districts**
 - ▶ City Council may approve a first reading of an ordinance amending Title 9 and Title 11 of the Lake Forest Municipal Code. The proposed amendments would provide updates to definitions and uses for conformance with State law and clarify existing rules and interpretations affecting transitory-lodging and other uses in residential and nonresidential districts. Transitory-lodging uses provide temporary lodging and include short-term rentals in a residential district and/or a hotel in a commercial district. In addition, the proposed amendments would also effectuate other minor updates to Title 9, regarding residential use standards and associated amendments to definitions in Chapter 11, Noise Control, for code consistency.
- ▶ **Item 18: Zoning Code Amendment 03-17-5009, A Zoning Code Amendment to Title 9 of the Lake Forest Municipal Code for Accessory Dwelling Units for Consistency With State Law**
 - ▶ City Council may approve a first reading of an ordinance amending Title 9 of the Lake Forest Municipal Code. The proposed amendments would designate that Accessory Dwelling Units only be permitted in residential areas of the City containing a detached single-family structure on a lot greater than 4,000 square feet. It will also establish development standards, within state limitations, for parking, height, lot coverage, fees, and maximum unit size where permissible by State law.

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▶ Discussion

- ▶ **Item 19: Professional Consultant Contract Authorization for the City's General Plan Update 2040**
 - ▶ City Council may award a contract in the amount of \$1.3 million over three years to AECOM for preparation of the City's General Plan Update 2040 and authorize Phase I of the City's General Plan Update 2040 in the amount of \$404,562. The General Plan is a state-mandated document that represents the long-range vision of the City. The General Plan Update 2040 is a comprehensive update that allows the City to plan for future change, focus on community outreach, examine key areas for additional development or redevelopment, address major issues, state mandates, and innovations that have occurred over the past 20 years, and study potential environmental effects of land use policies and changes.
- ▶ **Item 20: Budget Discussion Items**
 - ▶ City Council may discuss items identified at the May 9, 2017 budget workshop for possible inclusion in the Proposed Fiscal Year 2017-2018 Operating Budget. These items include modification to late fees assessed by Orange County Animal Care, City Council grants to non-profit organizations, a speed detector along Rockfield Boulevard, and an entryway monument sign along Lake Forest Drive.