

# City Council Agenda Preview

June 2, 2015

## ▶ Consent Calendar

- ▶ **Item 3: Certification of Warrant Register**
  - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$2.21 million for the time period reviewed.
- ▶ **Item 4: Waive Reading of Ordinances and Resolutions**
  - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ **Item 5: Minutes of the Regular Meeting of the City Council Held on May 5, 2015**
- ▶ **Item 6: First Amendment to the Contract with Great Scott Tree Services for Tree Management Services**
  - ▶ The Department of Industrial Relations (DIR) issued a new prevailing wage classification that increased the prevailing wage from \$9.22 to \$27.84 per hour. The City Council may approve the proposed contract amendment to extend the contract term through June 30, 2016, and lock in the current wage rates while the City awaits clarification from DIR regarding whether the new classification applies to the scope for tree management services. The total contract amount is \$519,990.
- ▶ **Item 7: Approval of Trail Easement Deed at the Lake Forest Sports Park and Recreation Center with the County of Orange**
  - ▶ Before the construction of the Sports Park, the City and County of Orange traded parcels of land. The land received by the City provided acreage to construct the Sports Park while the land received by the County provided an expansion of Whiting Ranch Wilderness Park. The land swap created a gap in the existing County regional trail which the City closed upon completion of the Sports Park. At this time, the Council may approve the Easement Deed that grants the trail easement to the County.
- ▶ **Item 8: Approval of Final Tract Map No. 17807**
  - ▶ On December 18, 2012, the Council approved Final Tract Map No. 17491 that created a 9-numbered and I-lettered lot subdivision for finance and conveyance purposes only for the entire Shea Baker Ranch Associates (SBRA) site. Since approval, SBRA has made minor modifications to lot lines, and, therefore requires a new finance and conveyance map in the form of Final Tract Map No. 17807. At this time, the Council may approve Tract Map 17807.

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## ▶ Consent Calendar (continued)

- ▶ Item 9: First Amendment to Agreement with Onward Engineering for ADA Access Ramp Improvement Project
  - ▶ City Council may approve an amendment with Onward Engineering for Phase 8 of the Americans with Disabilities Act (ADA) Access Ramp Improvement Project to design a new ADA compliant access ramp in Tamarisk Park. The proposed amendment would allow Onward Engineering to complete a preliminary design investigation to confirm viability of the proposed access ramp and prepare final construction documents. The total contract amount is \$67,675.
- ▶ Item 10: Award of Contract for Citywide Passive Park Maintenance Services
  - ▶ City Council may award a \$2.7 million contract over three years to Nieves Landscape to maintain the City's 20 passive parks. The scope would include weekly turf mowing, managing the City's irrigation system, landscape and hardscape repairs, graffiti removal, over-seeding all turf grass, tree management, and pest and rodent control. Passive parks are generally neighborhood or community parks without sports fields used for less active and organized recreation activities.
- ▶ Item 11: Independence Day Parade Road Closures and Related Activities
  - ▶ Approval of street closures for the 4<sup>th</sup> of July parade and related activities would allow staff to proceed with logistical preparations.
- ▶ Item 12: Third Amendment to Agreement with Lilley Planning Group for Energov Migration Project Management
  - ▶ City Council may approve an amendment with Lilley Planning Group to transition the EnerGov 9 Software Migration project from development and implementation to ongoing system administration. The project simplifies permit issuance and code enforcement case management and inspections, and provides additional functionality to various divisions throughout City Hall. To facilitate the transition, the proposed amendment would provide the necessary hours for system support and administration until a proposed full-time City employee is hired in September 2015. The amendment would increase compensation by \$30,000, for a total contract amount of \$311,416.

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## ▶ Public Hearings

- ▶ Item 13: Zoning Code Amendment- An Ordinance Amending Titles 5 and 9 of the Lake Forest Municipal Code and Applicable Sections of the Lake Forest Planned Community Related to Non-Residential Use Definitions and Regulations
  - ▶ City Council may approve amendments to the Zoning Code, which include the addition of new uses to the Land Use Matrix (Zoning Code Section 9.72.090 (a)) and definitions for these uses. The Zoning Code amendment also includes refinements to the existing non-residential use code sections in Titles 5 and 9 to provide clarification, consistency, and fix minor errors. Additionally, the Zoning Code Amendment will clarify the uses allowed in the Industrial Park Zoning District in the Lake Forest Planned Community.

## ▶ Discussion

- ▶ Item 14: Fiscal Year 2015-16 Proposed Budget Changes
  - ▶ City Council may discuss the proposed FY 2015-16 operating budgets for the City and Housing Authority, as well as the FY 2015-17 Capital Improvement Projects (CIP) budget. The City's proposed budget consists of \$45 million in revenues and \$43.9 million in expenditures. The CIP budget would add two new projects: (1) a water conservation project, and (2) an Alton Park Monument Sign.
    - A. Discussion of the Whispering Hills Park Site: As directed by the Council at the May 12 budget workshop, staff has placed this item on the agenda for Council discussion.
    - B. Draft Five-Year Strategic Business Plan: The Council may provide direction and input regarding the FY 2015-2020 Lake Forest Five-Year Strategic Business Plan. The Plan is a tool that allows the City to assess its current status, forecast future revenues and expenditures, and identify projects and programs for the upcoming five years. The projects and programs proposed in the Plan reflect the results of the biennial Resident and Business Survey and previous direction from the City Council.
    - C. Discussion Regarding the City's Legislative Consulting Services Contract: As directed by the City Council at the May 12 budget workshop, staff is presenting a report regarding the City's legislative consulting services contract to facilitate discussion. Emanuels Jones and Associates has provided contract-lobbying services to the City, which included advocating on the City's behalf for various State bills affecting Lake Forest, and most recently, assisting with the dissolution of the redevelopment agency.

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## ▶ Discussion (continued)

### ▶ Item 14: Fiscal Year 2015-16 Proposed Budget Changes (continued)

D. Discussion and Potential Action Regarding Provision of Space to Accommodate the Meals on Wheels Program at City Hall: City Council will discuss the potential of providing the Council Office as a distribution site for a Meals on Wheels program. The program delivers hot, nutritious meals to home-bound seniors unable to prepare their own meals, dine out, or who have little to no assistance obtaining adequate meals. The program is operated by Age Well Senior Services and currently serves approximately 67 Lake Forest residents.

### ▶ Item 15: Update to City Council Appointments

- ▶ City Council may select one member to serve on the Board of Directors of the California Joint Powers Insurance Authority to ensure City representation at the upcoming annual CJPIA Board meeting. The CJPIA Board meets once a year in July, with Board Members receiving a \$100 stipend.

### ▶ Item 16: Discussion of Campaign Sign Ordinance No. 260, Post November 2014 Election

- ▶ Pursuant to Council Member Gardner's request, staff has placed Campaign Sign Ordinance No. 260 for Council discussion. The Ordinance's key provisions regulate the number, size, location, timing, placement, removal, and enforcement of campaign signs, specifically to permit the placement of those in the public right-of-way (ROW) under certain conditions. Additionally, the Ordinance establishes deposit fees for campaign signs posted on public property and the public ROW and requires candidates to complete a Campaign Sign Deposit form.