



AGENDA LAKE FOREST CITY COUNCIL

**Regular Meeting of the City Council
Tuesday, July 19, 2022**

**Closed Session 5:30 p.m.
Public Session 6:30 p.m.**

City Council Chambers, 100 Civic Center Drive, Lake Forest, California

NOTICE: Pursuant to Lake Forest Municipal Code Section 2.04.010, Regular Meetings of the City Council are held the First and Third Tuesday of each month at the hour of 5:30 p.m. for Closed Session matters, if required. The Public Session of the meeting shall commence at 6:30 p.m. or as soon thereafter as possible. Special Meeting times may be held at a different time and date as listed on the Agenda.

AGENDA DOCUMENT REVIEW: The Agenda and staff reports are available on the Internet at <https://www.lakeforestca.gov/129/Agendas> and at the City Clerk's Office, 100 Civic Center Drive, Lake Forest, California, on the Friday before the meeting on Tuesday.

AGENDA DESCRIPTION: The Agenda descriptions are intended to give notice to members of the public of a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff's recommendation. The City Council may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the recommended action.

AGENDA ON SOCIAL MEDIA: This meeting will be streamed through Facebook Live. Comments will not be taken via Facebook Live. To ensure that the City Council receives your comments, you may submit written comments or voicemail messages to the City Clerk prior to the meeting. The City provides the Facebook Live stream as an additional service to the public. However, the City cannot guarantee that its network and/or the site will be uninterrupted. The City is not responsible for any interrupted service.

SPECIAL NOTICE REGARDING PUBLIC ACCESS TO THE MEETING AND PUBLIC COMMENT:

ASSEMBLY BILL 361: This meeting will occur in accordance with Government Code section 54953(e) et seq. ("AB 361") wherein the City of Lake Forest City Council may continue to participate in meetings via teleconference.

PUBLIC PARTICIPATION: In addition to attending in person, pursuant to AB 361 members of the public may access the meeting live on our website at <https://www.lakeforestca.gov/129/Agendas>.

PUBLIC COMMENT PRIOR TO THE MEETING: Members of the public may submit email comments to council@lakeforestca.gov. Email comments will be uploaded to the agenda packet and made part of the official public record of the meeting and will not be read at the meeting. To ensure staff reviews all comments prior to the City Council meeting, please submit email comments no later than 5:00 p.m. the day of the meeting.

PUBLIC COMMENT: Members of the public may provide comments in-person at the meeting or remotely. Those wishing to provide comments in-person at the meeting will be asked to submit a request to speak to the City Clerk. Those wishing to provide comments remotely may join the meeting online at <https://call.lifesizecloud.com/5038350> and enter Passcode 1004# or by phone at (312) 584-2401 and enter meeting number 5038350# followed by Passcode 1004#.

CALL TO ORDER:

5:30 p.m.

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| Council Members: | Neeki Moatazedi (teleconference) Mark Tettermer Scott Voigts |
| Mayor Pro Tem: | Doug Cirbo (teleconference) |
| Mayor: | Robert Pequeño |
| City Manager: | Debra Rose |
| City Attorney: | Matthew E. Richardson |
| City Clerk: | Lisa Berglund |

CLOSED SESSION PUBLIC COMMENT:

CLOSED SESSION: At this time, the City Council may recess to Closed Session for conference with Legal Counsel to discuss the items listed below pursuant to Government Code requirements. Any items not concluded by 6:30 p.m. may be continued to the end of the Public Session. At this time, members of the public may address the City Council regarding any items listed on the Closed Session agenda. No action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per item. Any person wishing to address the City Council on a Closed Session matter is requested to complete a "Request to Speak" form available at agenda public review table near the entrance. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. Whenever possible, lengthy testimony should be presented to the City Council in writing (8 copies) and only pertinent points presented orally.

CLOSED SESSION (Item Nos. 1 – 2)

CLOSED SESSION: At this time, the City Council may recess to Closed Session for conference with Legal Counsel to discuss the items listed below pursuant to Government Code requirements. Any items not concluded by 6:30 p.m. may be continued to the end of the Public Session.

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
PURSUANT TO GOVERNMENT CODE SECTION 54956.8**

**PROPERTY: APN # 614-021-31 (MAMIE THOMAS PARCEL)
AGENCY NEGOTIATORS: MAYOR AND CITY MANAGER
NEGOTIATING PARTIES: CITY OF LAKE FOREST
UNDER NEGOTIATION: PRICE AND TERMS OF PAYMENT**

PROPERTY: PASSIVE PARK SITE IN SERRANO SUMMIT;
APPROXIMATELY 82-ACRE MASTER PLANNED COMMUNITY
LOCATED AT THE TERMINUS OF BISCAYNE BAY DRIVE, EAST OF
BAKE PARKWAY, AND WEST OF SERRANO CREEK
AGENCY NEGOTIATORS: CITY MANAGER AND CITY ATTORNEY
NEGOTIATING PARTIES: CITY OF LAKE FOREST AND IRVINE RANCH
WATER DISTRICT
UNDER NEGOTIATION: PRICE AND TERMS OF PAYMENT

RECOMMENDED ACTION: Conduct Closed Session.

2. CONFERENCE WITH LABOR NEGOTIATORS
PURSUANT TO GOVERNMENT CODE SECTION 54957.6
AGENCY DESIGNATED REPRESENTATIVE: CITY MANAGER
UNREPRESENTED EMPLOYEE: ALL EMPLOYEES

RECOMMENDED ACTION: Conduct Closed Session.

RECESS: City Council will recess to Closed Session for the purpose of conducting regular City business.

RECONVENE: City Council will reconvene to continue regular City business.

PUBLIC SESSION: 6:30 p.m.

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| PUBLIC SESSION: At this time, the City Council will convene to consider public matters. Those wishing to address the City Council must submit a completed "Request to Speak" form to the City Clerk prior to City Council action. |
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INVOCATION: The Invocation will be provided by Pastor Mike Schroeder, Mission Hills Church.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance to the Flag of our Country to be led by Council Member Tetteimer.

CLOSED SESSION REPORT: City Attorney will report on Closed Session.

PRESENTATIONS: (Item Nos. 3 – 4)

3. RECOGNITION OF EL TORO HIGH SCHOOL LIAISON, NATASHA QUINN

RECOMMENDED ACTION: Present the Certificate of Recognition

4. 2021 OUTSTANDING COMMISSIONER AWARD RECOGNIZING JIM ROSENBERG, POSTHUMOUSLY, BY THE CALIFORNIA ASSOCIATION OF PARK RECREATION COMMISSIONERS & BOARD MEMBERS

RECOMMENDED ACTION: Receive a presentation from the California Association of Park Recreation Commissioners & Board Members, posthumously recognizing former Community Services Commissioner, Jim Rosenberg, as a recipient of the 2021 Outstanding Commissioner Award.

PUBLIC COMMENTS

Members of the public can submit an e-comment to council@lakeforestca.gov. E-comments will **not** be read at the meeting. Members of the public may also provide comments in-person at the meeting or remotely. Those wishing to provide comments in-person at the meeting will be asked to submit a request to speak to the City Clerk. Those wishing to provide comments remotely may join the meeting online at <https://call.lifesizecloud.com/5038350> and enter Passcode 1004# or by phone at (312) 584-2401 and enter meeting number 5038350# followed by Passcode 1004#.

CONSENT CALENDAR (Item Nos. 5 – 14)

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

5. MOTION TO WAIVE RESOLUTIONS AND ORDINANCES

RECOMMENDED ACTION: Said Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

6. MONTHLY TREASURER'S REPORT - JUNE 2022

RECOMMENDED ACTION: Receive and file.

7. PROCLAMATION DECLARING JULY 2022 AS PARKS AND RECREATION MONTH

RECOMMENDED ACTION: Proclaim July as "Parks and Recreation Month."

8. GRANT OF EASEMENT TO IRVINE RANCH WATER DISTRICT TO MAINTAIN SEWER LINE AT PORTOLA PARK, TRACT 17821

RECOMMENDED ACTION: 1. Approve the Grant of Easement to Irvine Ranch Water District ("IRWD") to maintain a sewer line in Portola Park, Tract 17821.

2. Authorize the Mayor to sign, and the City Clerk to attest, the Grant of Easement.

9. AWARD CONSTRUCTION CONTRACT FOR NEIGHBORHOOD PARK RENOVATIONS: BORREGO OVERLOOK PARK, REGENCY PARK, AND RANCHO SERRANO PARK (PW2017-17E)

RECOMMENDED ACTION: 1. Approve contract documents for construction of Neighborhood Park Renovations: Borrego Overlook, Regency, and Rancho Serrano Parks.

2. Award a contract in the amount of \$936,893.50 to Elegant Construction, Inc.

3. Reject all other bids received and authorize return of the bid bonds upon receipt of the executed contract documents from Elegant Construction, Inc.

4. Authorize the Mayor to sign, and the City Clerk to attest the contract with Elegant Construction, Inc.

10. PROCUREMENT OF OFFICE PRODUCTIVITY SOFTWARE

RECOMMENDED ACTION: 1. Award an Agreement with Softchoice, Inc., which incorporates a Piggyback Contract with the County of Riverside, for Microsoft Office software licenses, in the amount of \$117,851.40.

2. Authorize the Mayor to sign, and the City Clerk to attest, the Agreement with Softchoice, Inc., substantially in the form attached.

3. Authorize the City Manager to complete City enrollment in Microsoft Volume Licensing Agreement #8084445.

4. Authorize the City Manager to complete approval of quote #Q-1020748 with Softchoice, Inc.

11. CONTRACT AWARD FOR PRINTING AND MAILING SERVICES

RECOMMENDED ACTION: 1. Award the Agreement with Advantage Mailing LLC with a total compensation amount of \$466,811 for printing and mail preparation of City newsletters and materials.

2. Authorize the Mayor to sign, and the City Clerk to attest, the Agreement with Advantage Mailing LLC, substantially in the form attached.

12. AWARD SPORTS PROGRAM SERVICES AGREEMENT FOR YOUTH FLAG FOOTBALL TO SOUTH COUNTY FRIDAY NIGHT LIGHTS

RECOMMENDED ACTION: 1. Award a Sports Program Services Agreement to South Orange County Friday Night Lights to provide Youth Flag Football programming at the Lake Forest Sports Park.

2. Authorize the Mayor to sign, and the City Clerk to attest the agreement with South County Friday Night Lights, for Youth Flag Football programming, substantially in the form attached.

13. AWARD SPORTS PROGRAM SERVICES AGREEMENT FOR YOUTH SOCCER TO SUPER SOCCER STARS

RECOMMENDED ACTION: 1. Award a Sports Program Services Agreement to Super Soccer Stars to provide Youth Soccer programming at the Lake Forest Sports Park and/or Baker Ranch Community Park.

2. Authorize the Mayor to sign, and the City Clerk to attest the agreement with Super Soccer Stars, for Youth Soccer programming, substantially in the form attached.

14. AWARD SPORTS PROGRAM SERVICES AGREEMENT FOR YOUTH MULTI-SPORT PROGRAMMING TO SKYHAWKS SPORTS ACADEMY

RECOMMENDED ACTION: 1. Award a Sports Program Services Agreement to Skyhawks Sports Academy to provide Youth Multi-Sport programming at the Lake Forest Sports Park.

2. Authorize the Mayor to sign, and the City Clerk to attest the agreement with Skyhawks Sports Academy, for Youth Multi-Sport programming, substantially in the form attached.

PUBLIC HEARING(S) (Item No. 15)

Public Hearings are scheduled for a time certain of 6:30 p.m. or as soon thereafter as possible. City Council, when considering the matter scheduled for hearing, will take the following actions: 1. Open the Public Hearing. 2. Receive staff report. 3. Accept public testimony. 4. City Council comments and questions. 5. Take appropriate action. Those wishing to address the City Council during the Public Hearing must complete a Request to Speak form and provide it to the City Clerk prior to the hearing.

15. AN ORDINANCE AMENDING LAKE FOREST MUNICIPAL CODE (LFMC) SECTION 9.04.030, CHAPTER 9.162, SECTION 9.184.020, AND SECTION 9.184.040 TO REQUIRE A WIRELESS COMMUNICATION FACILITY (WCF) PERMIT FOR CLASS 4, CLASS 7, AND CLASS 8 WCFs, IN LIEU OF A CHANGED PLAN AND SITE DEVELOPMENT PERMIT RESPECTIVELY, AND PROCESSING PROCEDURES FOR CONSISTENCY WITH STATE AND FEDERAL LAW.

RECOMMENDED ACTION: Introduce for first reading an Ordinance Entitled: AN ORDINANCE OF THE CITY COUNCIL OF LAKE FOREST, CALIFORNIA, AMENDING SECTION 9.04.030, CHAPTER 9.162, SECTION 9.184.020, AND SECTION 9.184.040 OF THE LAKE FOREST MUNICIPAL CODE REGARDING WIRELESS COMMUNICATION FACILITIES AND FINDING THE ACTION EXEMPT FROM CEQA.

DISCUSSION/ACTION ITEMS (Item No. 16)

The following matters are for City Council consideration/discussion/action. Members of the public may have the opportunity to address these items if they wish to do so. Please complete the Request to Speak form and give to the City Clerk.

16. STRATEGIC PLAN QUARTERLY UPDATE

RECOMMENDED ACTION: Receive and file.

CITY MANAGER'S REPORT

At this time, the City Manager may comment on agenda and non-agenda items; and report on items of interest to the City Council and community.

CITY COUNCIL COMMENTS

At this time, City Council Members may comment on agenda or non-agenda matters. No discussion may take place on any item not appearing on the posted agenda. Council Members may ask a question for clarification, respond to statements made or questions posed by the public, make a brief announcement, or make a brief report on his or her own activities. In addition, the City Council may refer to staff or other resources for factual information, request staff to report back at a subsequent meeting or direct staff to place a matter of business on a future agenda. No action may be taken on non-agenda matters unless authorized by law (Government Code Section 54954.2).

Council Member Moatazed:

Council Member Tetterer:

Council Member Voigts:

Mayor Pro Tem Cirbo:

Mayor Pequeño:

ADJOURNMENT:



In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this Meeting, including auxiliary aids or services, you should contact the Office of the City Clerk at (949) 461-3400. Notification 48 hours prior to the Meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City Council agenda and agenda back-up materials can be obtained from the Office of the City Clerk on the Friday prior to the City Council meeting. Copies of all Agendas, Staff Reports and Supporting Materials can also be found on the City's website – <https://www.lakeforestca.gov/129/Agendas>. Agenda and agenda packets, if requested, will be made available in an appropriate alternative format to persons with a disability as required by the Americans With Disabilities Act. Copies of the agenda are provided at no cost and agenda back-up materials are available at the per page copy cost.

The City of Lake Forest mailing address is City Council Chambers, 100 Civic Center Drive, Lake Forest, California. Phone: (949) 461-3400. FAX (949) 461-3511

CERTIFICATION: I, Lisa Berglund, City Clerk of the City of Lake Forest, California, hereby certify that the foregoing agenda was posted for public review at City Hall on July 14, 2022.

Lisa Berglund
City Clerk