



# GENERAL PLAN

## 2020 ANNUAL PROGRESS REPORT

Reviewed by  
Lake Forest City Council  
on April 6, 2021



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## I. Introduction

Government Code Section 65400 mandates that all cities and counties submit to their legislative bodies an annual report on the status of the General Plan and progress in its implementation, referred to as the “Progress Report.” The Progress Report is intended as a tool for informing local legislative bodies of the jurisdiction’s effectiveness in implementing its general plan. The Progress Report must be sent to the Governor’s Office of Planning and Research (“OPR”) and the State’s Housing and Community Development Department (“HCD”). The Progress report gives OPR the opportunity to identify statewide trends in land use decision-making and track how local planning and development activities relate to statewide planning goals and policies. In addition, OPR is able to track progress on a local jurisdiction’s comprehensive General Plan update using information provided in the Progress Report (*General Plan Annual Progress Report Guidance for 2020*).

The Progress Report must be considered at a public meeting. This General Plan Annual Progress Report does not include the Housing Element Annual Progress Report, with the exception that the Housing Element implementation actions are included in the “Implementation Action Status Table” in this report. The Housing Element Annual Progress Report was reviewed at a City Council meeting on March 2, 2021 and was submitted separately to HCD and OPR.

### City of Lake Forest General Plan

The City of Lake Forest incorporated in 1991 and adopted its first General Plan in 1994. For over 26 years, the 1994 General Plan served as a foundational policy document that guided public decision-making related to the City’s physical development. Since adoption of the 1994 General Plan, the City has undergone a number of significant changes – the annexations of Portola Hills and Foothill Ranch, the closure of the El Toro Marine Corps Base, and the launch of the Opportunities Study Area. The 1994 General Plan provided a strategic framework when considering issues regarding the City’s future direction and growth, how land uses should change, and which resources should be preserved and enhanced.

While the 1994 General Plan guided the City’s growth and development over time, the City is now nearing build out and transitioning from expansion and development to maintenance, preservation, rehabilitation, and reuse activities. In recognition of this transition, the City embarked on a multi-year General Plan Update process in January of 2018. Over the span of two years, the City conducted General Plan public outreach including pop-up events, an online survey, workshops, stakeholder interviews, General Plan Advisory Committee meetings, a Planning Commission meeting, and City Council study sessions. In June of 2020, the Lake Forest City Council approved the new “2040

General Plan” and the related Environmental Impact Report (EIR). General Plan 2040 includes all new Elements (with the exception of the Housing Element), with new City goals, policies, and implementation actions. The Housing Element is currently being updated in concurrence with the State’s 6<sup>th</sup> Housing Element Cycle. General Plan 2040 reflects the community’s long-term vision and priorities focusing on new residential and mixed-uses, business development and employment attraction, preservation of natural resources, and enhancing community character and quality of life.

This Progress Report will focus mainly on the implementation of the City’s new General Plan 2040. The progress report will include a discussion of the 2020 General Plan Amendments (for both 1994 General Plan and General Plan 2040) and includes a comprehensive table of the status of all the implementation actions in the 2040 General Plan.

## II. General Plan Amendments

In addition, to the comprehensive update of the City’s General Plan, the Lake Forest City Council approved two applicant-initiated General Plan Amendments in 2020. The two General Plan amendments are described below:

### General Plan Amendment 05-17-5033

In January of 2020, the City Council approved General Plan Amendment 05-17-5033 for a new residential community located at the southeast corner of Bake and Rancho Parkways. The General Plan amendment was approved in conjunction with a Zone Change, Area Plan, Vesting Tentative Tract Map, Development Agreement, and the related Environmental Impact Report. The Area Plan establishes the design and character for a master planned residential community comprised of single and/or multi-family homes, a 10 net-acre elementary school site, and over 20 acres of parks, open space, and habitat restoration area. The project included multiple amendments to the Land Use Element and one amendment to the Recreation and Resources Element (from the 1994 General Plan), as follows:

- Changed the land use designation of the site from Business Park to Low- Medium Residential, Medium Residential, Public Facility (school site), Community Park/Open Space, and Regional Park/Open Space (parks, trails, and habitat restoration) in the Land Use Map (Figure LU-1). This change was maintained in the 2040 General Plan Land Use Map;
- Removed the site from the Business Development Overlay Map (Figure LU-3) in the Land Use Element;
- Added the new “Nakase Planned Community” to the Planning Community Map (Figure LU-4) and added the “Nakase Planned Community” to the list of planned communities in the “Planned Communities” section of the Land Use Element;
- Modified the Land Use Plan Development Capacity Summary (Table LU-3).

- Added the “Nakase Planned Community” to the list of planned communities in the “Planned Communities” section of the Recreation and Resource Element.

#### General Plan Amendment 12-19-5328

In August of 2020, the City Council approved General Plan Amendment 12-19-5328 for a new residential community located at 24551 Raymond Way. The General Plan amendment was approved in conjunction with a Zone Change, affordable housing agreement, Tentative Parcel Map, Minor Planned Sign Program, and the related Mitigated Negative Declaration. The project is for the Mountain View Affordable Housing Community, which is a 71-unit apartment complex. The residential development will include 70 affordable units for households earning less than 60 percent of the Area Median Income (AMI), with 12 of the units set-aside for Permanent Supportive Housing (PSH) and one Manager’s unit. The approved General Plan amendment changed the land use designation of the site from Professional Office to High Density Residential in the Land Use Map (LU-1) in the Land Use Element (2040 General Plan).

### III. Major Projects Approved

In 2020, only one major construction project was approved by the City. The project is described below:

#### Mountain View Affordable Housing Community

This project is for the development of the Mountain View Affordable Housing Community with 71 apartment units at 24451 Raymond Way. The project site is located near the northeast corner of El Toro Road and Raymond Way on a parcel that includes two existing office buildings. The project was approved by the Lake Forest City Council on August 18, 2020 and included an Affordable Housing Agreement, General Plan Amendment, Zone Change, Tentative Parcel Map, Site Development Permit, and a Minor Planned Sign Program. The project included the demolition of an existing office building and the construction of the Mountain View Affordable Housing Community. The proposed apartment building is three and four-stories with varying roof styles and heights. The building architecture features a variety of building materials, including stone, horizontal siding, vertical siding, roof shingles, and metal roofs. The apartment site will include recreational amenities, 108 parking stalls, new landscaping, and other related site improvements. The residential development will provide 70 affordable units for households earning less than 60 percent of the Area Median Income (AMI), and 12 of these units will be set-aside for Permanent Supportive Housing (PSH). A two-bedroom manager’s unit will be included on site that will not be income-restricted. In accordance with Government Code Section 65915 (d), the applicant has requested 4 incentives for the project.

## IV. Implementation Program Status by Element

The City's 2040 General Plan includes the following 8 Elements: Land Use and Design, Mobility, Economic Development, Recreation and Resources, Public Safety, Public Facilities, Health and Wellness, and Housing. Each Element contains goals, policies that will guide future decisions within the City, and identifies specific implementation actions to ensure the vision and goals of the General Plan are carried out. Appendix A includes a list of each implementation action by Element, and the current status of the implementation action.

# Appendix A- Implementation Action Status Table

# Implementation Action Status Table



## LAND USE AND DESIGN

LAKE FOREST GENERAL PLAN 2040

|   | Implementation Action  | Funding Source            | Responsible Party | Timing     |
|---|--|---------------------------|-------------------|------------|
| LU-1a   | <i>Update the City's Zoning Map to be consistent with the land use designations shown in Figure LU-1.</i>  | LEAP Grant                | Planning Division | In Process |
| <p><b>Status:</b> The 2040 General Plan created new Mixed-Use General Plan Designations in 5 focus areas in the City. In 2020, the City released a Request for Proposal (RFP) to create a new Mixed-Use zoning district, to be consistent with the General Plan Designation. The project will also include the re-zoning of the properties in the five mixed-use focus areas.</p> |  |                           |                   |            |
| LU-1b   | <i>Review the standards provided in the Zoning Ordinance (Title 9 of the Lake Forest Municipal Code) and amend as necessary for consistency with General Plan policies and desired uses consistent with the City's General Plan land use designations.</i>   | LEAP Grant                | Planning Division | In Process |
| <p><b>Status:</b> The 2040 General Plan created new Mixed-Use General Plan Designations in 5 focus areas in the City. In 2020, the City released a Request for Proposal (RFP) to create a new Mixed-Use zoning district, to be consistent with the General Plan Designation.</p>  |  |                           |                   |            |
| LU-1c   | <i>Require preparation of a developer-initiated Specific Plan for the redevelopment of the Foothill Ranch Towne Center to ensure the careful integration of residential and commercial uses combined with supporting small streets and infrastructure. Development under 10 acres should be discouraged.</i> | Project Applicant Deposit | Planning Division | Pending    |
| <p><b>Status:</b> There has been no developer interest in the redevelopment of Foothill Ranch Towne Center.</p>   |  |                           |                   |            |
| LU-1d   | <i>Evaluate possible implementation strategies for mixed-use activity centers/focus areas, other than Foothill Ranch Towne Center, such as a Specific Plan, Master Plan, Development Agreement, and/or conventional zoning.</i>  | LEAP Grant                | Planning Division | In process |
| <p><b>Status:</b> In 2020, the City released a Request for Proposal (RFP) to create a new Mixed-Use zoning district, to be consistent with the General Plan Designation.</p>  |  |                           |                   |            |



|   | <b>Implementation Action</b>  | <b>Funding Source</b>     | <b>Responsible Party</b> | <b>Timing</b> |
|---|---|---------------------------|--------------------------|---------------|
| LU-1e   | <i>Implement the policies and actions in the Housing Element to enhance opportunities to provide affordable housing within the community and accommodate a range of household types, special need populations, and income levels.</i>   | General Fund/<br>CDBG     | Planning Division        | Ongoing       |
| <b>Status:</b> See the Housing Element Section of this table for the Housing Element implementation actions' specific status.   |   |                           |                          |               |
| LU-1f   | <i>Monitor land availability through the regular review of the General Plan Land Use Map and the Zoning Map.</i>  | General Fund              | Planning Division        | Ongoing       |
| <b>Status:</b> City staff continually monitors land availability through regular review of the General Plan Land Use Map and Zoning Map.  |   |                           |                          |               |
| LU-1g   | <i>Periodically review the Zoning Ordinance to ensure that the appropriate zoning districts have appropriate uses and development standards to accommodate new and emerging industries' building and site needs.</i>  | General Fund              | Planning Division        | Ongoing       |
| <b>Status:</b> Based on a review of the zoning ordinance and new State laws, in 2020, the City adopted ordinances allowing Marijuana Testing Labs (with a permit in certain industrial zoning districts), adding adult day programs into the City's Land Use Matrix, creating a process for donation collection boxes, and adopting new regulations (per State Law) for Accessory Dwelling Units (ADU). |   |                           |                          |               |
| LU-2a   | <i>As part of the City's development review process, ensure that commercial projects are designed to be compatible with residential uses, including appropriate building massing and scale and minimization of impacts related to the operation of the use. Review of employment-generating projects should ensure that the following design concepts are addressed in projects that abut residential areas:</i> <ul style="list-style-type: none"> <li>• <i>Appropriate building scale and/or siting;</i></li> <li>• <i>Site design and noise-attenuating features to avoid exposure to excessive noise due to long hours of operation or inappropriate location of accessory structures;</i></li> <li>• <i>Site and structure design to avoid excessive glare or excessive impacts from light sources onto adjacent properties; and</i></li> <li>• <i>Site design to avoid unnecessary loss of community and environmental resources (archaeological, historical, ecological, recreational, etc.).</i></li> </ul> | Project Applicant Deposit | Planning Division        | Ongoing       |
| <b>Status:</b> The City's entitlement process ensures that new commercial projects are compatible with surrounding uses and comply with the City's Design Guidelines and Zoning requirements. The design guidelines and zoning requirements ensure that new commercial buildings meet the criteria from this implementation action.   |   |                           |                          |               |

|  | <b>Implementation Action</b>  | <b>Funding Source</b>     | <b>Responsible Party</b>                   | <b>Timing</b> |
|--|---|---------------------------|--|---------------|
| LU-2b  | <i>As part of the City's development review process, ensure that new developments are designed to minimize glare and light impacts onto adjacent properties.</i>  | Project Applicant Deposit | Planning Division                          | Ongoing       |
| <b>Status:</b> The City's entitlement process ensures that new construction projects are compatible with surrounding uses and comply with the City's Zoning requirements. The City's zoning requirements include regulations to ensure no glare or light impacts onto adjacent properties. In addition, for construction projects with new exterior lighting, staff requires a photometric plan illustrating that the lighting will not spill over onto the adjacent properties. |   |                           |  |               |
| LU-2c  | <i>Periodically review and amend (as needed) the Zoning Ordinance, City Subdivision Regulations, and Grading Regulations to provide consistency with new state legislation and court decisions. Review and amend Zoning Ordinance to clarify permitted and conditionally permitted uses in all districts.</i> | General Fund/ LEAP Grant  | Planning Division                          | Ongoing       |
| <b>Status:</b> In 2020, pursuant to new State laws, the City adopted new regulations for Accessory Dwelling Units (ADUs) and created a process for donation collection boxes.  |   |                           |  |               |
| LU-2d  | <i>Utilize a site development permit process and the California Environmental Quality Act to review proposed development projects to promote high quality in urban design and minimize environmental impacts.</i>   | Project Applicant Deposit | Planning Division                          | Ongoing       |
| <b>Status:</b> The City's entitlement process ensures that new development projects are compatible with surrounding uses and comply with the City's Design Guidelines and Zoning requirements. The City's Design Guidelines and Zoning requirements promote high-quality design. Additionally, the City's CEQA guidelines, which are consistent with State CEQA laws, ensure that environmental impacts are minimized by using mitigation measures.                              |   |                           |  |               |
| LU-2e  | <i>Continue to enforce the Zoning Ordinance and other ordinances to achieve the desired level of regulation.</i>  | General Fund              | Planning Division                          | Ongoing       |
| <b>Status:</b> The City's Code Enforcement Division continually enforces the City's Code based on complaints and field inspections.  |   |                           |  |               |
| LU-2f  | <i>Coordinate with the Orange County Airport Land Use Commission to review any operational or facility changes at John Wayne Airport that could impact the Lake Forest community.</i>   | General Fund              | Planning Division                          | Ongoing       |
| <b>Status:</b> No changes proposed during this period.   |   |                           |  |               |
| LU-3a  | <i>As part of the design review of development and capital projects, encourage the integration of civic, cultural, natural, art, and other themes that create a sense of place for each neighborhood, district, and center, and contribute to the overall character of the community.</i>                     | General Fund              | Planning Division/<br>Engineering Division | Pending       |
| <b>Status:</b> The City has not initiated this implementation action. The topic will be included in the Mixed-Use regulations.   |   |                           |  |               |

|   | <b>Implementation Action</b>  | <b>Funding Source</b> | <b>Responsible Party</b> | <b>Timing</b> |
|---|---|-----------------------|--------------------------|---------------|
| LU-3b   | <i>Explore grant funding opportunities for public art to be included in projects at key gateways, major projects, or public gathering places, as appropriate.</i>   | General Fund          | TBD                      | Pending       |
| <b>Status:</b> The City has not initiated this implementation action.   |   |                       |                          |               |
| LU-4a   | <i>Consider developing a design and improvement plan based on the City Capital Improvement Plan to strengthen landscaping, identification graphics, a wayfinding signage program, and other physical improvements to enhance major public thoroughfares and activity areas.</i> | General Fund          | Engineering Division     | Pending       |
| <b>Status:</b> The City has not initiated this implementation action.   |   |                       |                          |               |
| LU-4b   | <i>Seek grant funding (“greening” grants) to help offset or fully cover the cost of landscape improvements along public roadways.</i>   | General Fund          | Engineering Division     | Pending       |
| <b>Status:</b> The City has not initiated this implementation action.   |   |                       |                          |               |
| LU-4c   | <i>Meet with Caltrans and the Transportation Corridor Agency (TCA) to stay informed regarding ongoing freeway improvements and review landscape plans at the City’s on and off-ramps.</i>   | General Fund          | Engineering Division     | Ongoing       |
| <b>Status:</b> The City is reviewing the Cal Trans alternative plans for the reconstruction of the I-5 on and off-ramps for El Toro Road.   |   |                       |                          |               |
| LU-5a   | <i>Continually monitor the mix of uses within mixed-use areas and encourage new uses to provide new services that complement existing uses.</i>   | LEAP Funding          | Planning Division        | Ongoing       |
| <b>Status:</b> Currently, the City does not have any mixed-use areas. However, the City is in the process of developing a mixed-use zoning district.  |   |                       |                          |               |
| LU-5b   | <i>Develop a distinct design theme with defined design standards and guidelines for each of the focus areas to foster an identifiable image for each activity center.</i>   | LEAP Funding          | Planning Division        | In Process    |
| <b>Status:</b> In 2020, the City released a Request for Proposal (RFP) to create a new Mixed-Use zoning district, to be consistent with the General Plan Designation. The project will include architectural guidelines for the five mixed-use focus areas. |   |                       |                          |               |

# Implementation Action Status Table



## MOBILITY

LAKE FOREST GENERAL PLAN 2040

|  | Implementation Action   | Funding Source | Responsible Party       | Timing  |
|--|---|----------------|-------------------------|---------|
| M-1a   | Periodically coordinate with OCTA regarding the OCTA Master Plan of Arterial Highways and inform OCTA regarding Lake Forest's long-term mobility plans and priorities.  | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> City staff generally meets monthly with OCTA, and any Master Plan of Arterial Highway changes would be discussed at this meeting.   |   |                |                         |         |
| M-1b   | As part of the development review process, the Community Development Department and the Public Works Department shall require developers to complete and fund the following:<br>1. A local transportation analysis to ensure that the site plan incorporates City transportation goals, policies, and standards, that identifies the effects of the project on the local transportation system and identifies improvements to maintain adopted LOS standards for operations at signalized city-controlled intersections;<br>2. The project's proportional share of the effects on the City's circulation network through payment of fees; and<br>3. For local project-related circulation effects requiring improvements that are not included in an adopted fee program, either complete the necessary improvements or pay a proportional share of the cost. | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> As part of the development process, the traffic engineer will determine if a project requires a local transportation analysis. Based on the study, the developer may need to pay traffic mitigation fees or construct improvements. |   |                |                         |         |
| M-1c   | Periodically review and update the City's standard street plans to ensure that the plans reflect the City's goals and circulation system policies.  | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City reviewed the standard plans as part of the adoption of General Plan 2040 last June. No updates are needed at this time.  |   |                |                         |         |
| M-1d   | Participate in regional planning forums to ensure that the City's concerns are considered at the regional level.  | General Fund   | Public Works Department | Ongoing |

| Implementation Action   |  | Funding Source | Responsible Party       | Timing  |
|---|--|----------------|-------------------------|---------|
| <b>Status:</b> The City attends Orange County Council of Governments (OCCOG) technical advisory meetings.   |  |                |                         |         |
| M-1e  | Monitor land use, circulation planning, and the development review process of neighboring jurisdictions so that the City has an opportunity to recommend that those jurisdictions consider impacts to Lake Forest.   | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City reviewed a proposed project in Irvine for potential impacts to Lake Forest intersections.   |  |                |                         |         |
| M-2a  | Periodically review and assess the vehicular level of service and City facilities to determine what, if any, improvements are warranted to maintain a safe and efficient flow of traffic throughout Lake Forest. Based on a thorough review of facility operations and funding availability, improvements may be included in the City's Capital Improvement Plan and/or required as part of project approval through the development review process. | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to review and assess the level of service along with City facilities periodically. No improvements are needed at this time.   |  |                |                         |         |
| M-2b  | Maintain traffic signal-interconnect systems to coordinate and control traffic flow efficiently.   | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to maintain and upgrade traffic signal interconnect systems to maintain appropriate communications to the traffic signals to coordinate and control traffic flow efficiently. |  |                |                         |         |
| M-2c  | Evaluate the use of roundabouts or other innovative design solutions when a thorough traffic impact assessment has been conducted, demonstrating that such an intersection design alternative would manage traffic flow and improve compatibility if it is physically and economically feasible.   | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> During this period, the City did not review a traffic assessment that could include implementing a roundabout.   |  |                |                         |         |
| M-2d  | Periodically review and update, as necessary, the City's Signal Coordination Plans.  | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> As part of on-going Traffic Signal Synchronization Projects, the City continues to review and update the signal timing along arterial roadways periodically.                                     |  |                |                         |         |
| M-3a  | Design, construct, operate, and maintain the street network depicted in the Mobility Element network map that provides safe and efficient access to all City areas.  | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to improve necessary street network systems, pursuant to the Mobility Element, through development projects and Capital Improvement Projects.                                 |  |                |                         |         |



| Implementation Action  |  | Funding Source | Responsible Party       | Timing  |
|--|--|----------------|-------------------------|---------|
| M-3b   | Develop and implement the Capital Improvement Plan to maintain and repair roadways; construct and improve roadways to build out the roadway network to ensure adequate service levels.   | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to develop and implement Capital Improvement Projects to ensure an adequate service level.   |  |                |                         |         |
| M-3c   | When planning roadway facilities, incorporate the concept of complete streets. Complete streets include design elements for all modes that use streets, including autos, transit, pedestrians, and bicycles. Complete streets shall be developed in a context-sensitive manner. For example, it may be more appropriate to provide a Class I bike path instead of bike lanes along a major arterial. | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to seek opportunities to implement complete street elements within our street improvement projects.  |  |                |                         |         |
| M-3d   | Consider the standards set forth in the latest editions of the California MUTCD and American Association of State Highway and Transportation Officials (AASHTO) Green Book for improvement and re-striping of appropriate major collector and arterial streets to accommodate Class II bike lanes or Class IV protected bikeways in both directions, as applicable to the City of Lake Forest.       | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to seek opportunities to implement Class II bike lanes and provide connectivity to other regional Class II bike lanes.                               |  |                |                         |         |
| M-4a   | Continue to participate in regional transit planning with OCTA through regular communication and coordination.   | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City generally meets with OCTA quarterly, and any regional transit planning does get discussed.   |  |                |                         |         |
| M-4b   | Monitor Federal, State, and OCTA transit funding programs to identify potential funding sources for transit programs in Lake Forest. Pursue any potential funding through the identified programs.   | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to monitor and seek funding for transit-oriented opportunities.  |  |                |                         |         |
| M-5a   | Review and update the City's Municipal Code, as necessary, to consider bicycle and pedestrian access as part of the site plan review for new development projects.   | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to consider opportunities through new development projects to improve bicycle and pedestrian access and provide connectivity to existing facilities. |  |                |                         |         |
| M-6a   | Evaluate the applicability of traffic calming tools in appropriate areas.  | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to utilize traffic calming tools when evaluating traffic control measures to address concerns.   |  |                |                         |         |

| Implementation Action   |  | Funding Source | Responsible Party       | Timing  |
|---|--|----------------|-------------------------|---------|
| M-7a  | Periodically review the City's parking code to ensure that it adequately addresses new types and patterns of development and new mobility technologies that may impact parking supply and/or demand in the City.                     | General Fund   | Public Works/Planning   | Pending |
| <b>Status:</b> The City has not initiated this implementation action.   |  |                |                         |         |
| M-7b  | Consider establishing a parking permit program in areas of the City with higher concentrations of street parking complaints and ensuring that the City properly enforces existing parking restrictions and requirements.             | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to consider establishing parking permit programs throughout the City at the homeowner's association and/or residents' request. The Orange County Sheriff's Department consistently enforces these parking restrictions. |  |                |                         |         |
| M-8a  | Review and update the City's Municipal Code, as necessary, to reflect Transportation Demand Management best practices.   | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to monitor best practices regarding Transportation Demand Management.   |  |                |                         |         |
| M-8b  | Consider allowing for a reduction in parking standards if comprehensive TDM programs and/or other parking strategies are provided.   | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to explore a reduction in parking standards when TDM programs are provided during the site development review phase.  |  |                |                         |         |
| M-8c  | Require developments approved based on TDM plans to incorporate monitoring and enforcement of TDM targets as part of those plans.  | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City requires TDM plans to have a monitoring and enforcement component to any approved development based on TDM plans.   |  |                |                         |         |
| M-9a  | Update and implement the City's Freight Routes Map to ensure it serves the City's goods movement needs while considering the potential mobility conflicts and the location of sensitive land uses in the City.                       | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to update and implement the City's Freight Routes Map.  |  |                |                         |         |
| M-9b  | Require traffic index calculations (consistent with the State Department of Transportation) for construction on streets designated as truck routes to provide structural sections that will accommodate the projected truck volumes. | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to require traffic index calculations for all new pavement and site development projects.   |  |                |                         |         |
| M-10a   | Develop and support a flexible financing program to fund the roadway system's construction, maintenance, and improvement.  | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City continues to explore flexible financing programs to fund roadway system improvements, including implementing LFTM and FCPP programs.  |  |                |                         |         |

# Implementation Action Status Table



## ECONOMIC DEVELOPMENT

LAKE FOREST GENERAL PLAN 2040

| Implementation Action   |   | Funding Source | Responsible Party             | Timing  |
|---|---|----------------|-------------------------------|---------|
| ED-1a   | <i>Maintain an inventory of market conditions, such as market demand, labor force statistics, commercial sectors underrepresented in Lake Forest, and available sites and buildings to support business retention, expansion, and attraction efforts.</i>   | General Fund   | Economic Development Division | Ongoing |
| <b>Status:</b> The City utilizes ESRI Business Analyst Software to track labor force statistics, and CoStar (Commercial Real Estate Information), to track commercial, industrial, and retail businesses throughout the City.   |   |                |                               |         |
| ED-1b   | <i>Establish a policy that determines when a fiscal impact analysis and/or market study shall be required for land use and development proposals and that stipulates the general contents required for such analysis.</i>   | General Fund   | Economic Development Division | Pending |
| <b>Status:</b> The City has not initiated this implementation action.   |   |                |                               |         |
| ED-1c   | <i>Implement marketing and branding strategy identified in the City's Economic Development Action Plan.</i>   | General Fund   | Economic Development Division | Ongoing |
| <b>Status:</b> This City implements the marketing and branding strategy through the City's website (lakeforestbusiness.com) and City sponsored events. The website is specifically dedicated to providing information to the City's businesses. The website includes pages on business development and attraction, a city profile, a video of the City, and available commercial space in the City. In addition, the City sponsors annual events such as the commercial broker round table, and Taste of Lake Forest, which were virtual this year. |   |                |                               |         |
| ED-1d   | <i>Identify existing undeveloped, underdeveloped, or unoccupied sites and buildings that can be categorized as "opportunity sites" for business attraction and expansion, and possible City efforts to improve the marketability of these sites, such as zoning changes or infrastructure improvements.</i> | General Fund   | Economic Development Division | Ongoing |
| <b>Status:</b> The City utilizes CoStar (Commercial Real Estate Information), to track commercial, industrial, and retail businesses throughout the City.   |   |                |                               |         |

| Implementation Action   |  | Funding Source | Responsible Party             | Timing  |
|---|--|----------------|-------------------------------|---------|
| ED-1e   | <i>Identify a range of incentives, including but not necessarily limited to, bonds, assistance programs, and other benefits to attract a desirable, diverse range of companies to Lake Forest.</i>   | General Fund   | Economic Development Division | Pending |
| <b>Status:</b> The City has not initiated this implementation action.   |  |                |                               |         |
| ED-2a   | <i>Maintain and expand business engagement efforts such as a business visitation program, annual business survey, business awards, and annual recognition ceremony. Partner with the Lake Forest Chamber of Commerce to improve the effectiveness of business engagement efforts.</i>  | General Fund   | Economic Development Division | Ongoing |
| <b>Status:</b> Due to COVID-19, in person business events have been suspended. The City is in the process of conducting its Biennial Resident and Business Survey for 2021. Results will be shared with the City Council at a 2021 City Council Meeting.  |  |                |                               |         |
| ED-2b   | <i>Continue to prepare and share economic development marketing packages for business retention and expansion, business attraction, and business start-ups.</i>  | General Fund   | Economic Development Division | Ongoing |
| <b>Status:</b> The City has a website (lakeforestbusiness.com) specifically dedicated to providing information to the City's businesses. The website includes pages on business development and attraction, business resources, available commercial space in the City, and an event calendar. The City's Economic Development Division also provides handouts on these topics for visitors to City Hall. |  |                |                               |         |
| ED-2c   | <i>Provide information on small business assistance programs, the agencies regulating small businesses, and distribute small business resources directories.</i>   | General Fund   | Economic Development Division | Ongoing |
| <b>Status:</b> The City's business website (lakeforestbusiness.com) also provides links to the organizations that partner with City to provide business resources, including SCORE, U.S. Small Business Administration, Orange County One-Stop, Lake Forest Chamber of Commerce, IRS, and the California Employment Development Department.   |  |                |                               |         |
| ED-3a   | <i>Establish a business retention program that annually inventories existing industries and businesses, identifies businesses that may be at risk of closure or relocation outside of the community, includes periodic meetings with existing companies in the identified growth industries to identify service needs and assess the City's ability to address those needs, and actively seeks to retain existing businesses that are at risk of leaving the City.</i> | General Fund   | Economic Development Division | Ongoing |
| <b>Status:</b> The City proactively sets up business visitation meetings throughout the year to meet with different businesses in the City. In addition, the Economic Development Division maintains the "Business Registration List" of all registered businesses in the City.   |  |                |                               |         |
| ED-3b   | <i>Review, and update as necessary, zoning and other development regulations and application review and permitting process in order to ensure consistency with land use policies in this General Plan aimed at spurring job growth and economic development. Revisions may include increased</i>   | General Fund   | Planning Division             | Pending |

|  | <b>Implementation Action</b>  | <b>Funding Source</b> | <b>Responsible Party</b>      | <b>Timing</b> |
|--|---|-----------------------|-------------------------------|---------------|
|  | <i>flexibility regarding use types, business operations, site development standards, reduced parking standards near transit stations, or other changes intended to reduce impediments to development consistent with the goals of this General Plan.</i>  |                       |                               |               |
| <b>Status:</b> The City has not initiated this implementation action.  |   |                       |                               |               |
| ED-3c  | <i>Ensure that zoning and other development regulations do not include internal conflicts or other unintended development impediments that would limit full and complete utilization of sites zoned for commercial and light industrial activities, consistent with the maximum densities and development intensities allowed by the zoning code.</i> | General Fund          | Planning Division             | Pending       |
| <b>Status:</b> The City has not initiated this implementation action.  |   |                       |                               |               |
| ED-3d  | <i>Promote the establishment of workplace alternatives, including home occupations, shared workspaces, and telecommuting.</i>   | General Fund          | Economic Development Division | Ongoing       |
| <b>Status:</b> The City's business website (lakeforestbusiness.com) provides resources for all businesses, including home occupations.   |   |                       |                               |               |
| ED-4a  | <i>Periodically review and update the City's Economic Development Action Plan to set the short term economic development priorities for the City of Lake Forest, to identify business engagement efforts, and target meetings with key groups and networking events.</i>  | General Fund          | Economic Development Division | Ongoing       |
| <b>Status:</b> The City frequently reviews the Economic Development Action plan and develops the new Economic Development programming based on the plan.   |   |                       |                               |               |
| ED-5a  | <i>Maintain and publicize information about career development and training services available through the Orange County Workforce Investment Board and adult and continuing education services available through local public and private educational institutions.</i>  | General Fund          | Economic Development Division | Ongoing       |
| <b>Status:</b> Annually, the City is involved as a partner in the South Orange County Job Fair, which was virtual in 2020. The fair provides career training and employment opportunities.   |   |                       |                               |               |
| ED-6a  | <i>Review and revise Zoning Ordinance, as necessary, to allow for flexibility and diversity in commercial and mixed-use development, in order to attract new and desired development typologies.</i>  | General Fund          | Planning Division             | Ongoing       |
| <b>Status:</b> In 2020, the City released a Request for Proposal (RFP) for the creation of a new Mixed Use zoning district, to be consistent with the General Plan Designation. The consultant will be tasked with ensuring that the new Mixed Use zoning district is consistent with all the Goals, Policies, and Action in the General Plan. |   |                       |                               |               |



# Implementation Action Status Table



## RECREATION AND RESOURCES

LAKE FOREST GENERAL PLAN 2040

|  | Implementation Action  | Funding Source | Responsible Party           | Timing  |
|--|--|----------------|-----------------------------|---------|
| RR-1a  | <i>Pursue available resources to fund facilities and parkland maintenance, acquisition, and/or development such as General Fund, private donations, gifts and endowments, special districts, and federal and state grants.</i> | General Fund   | Community Services Division | Pending |
| <b>Status:</b> The City is preparing to apply for funds under Proposition 68 in the summer of 2021 for upgrades to Heroes Park.  |  |                |                             |         |
| RR-1b  | <i>Continue the City's systematic completion of Americans with Disabilities Act (ADA) compliance upgrades for City parks and recreation facilities.</i>  | General Fund   | Engineering Division        | Ongoing |
| <b>Status:</b> City Council may allocate funds through the 2021 CDBG Action Plan to continue with ADA upgrades.  |  |                |                             |         |
| RR-1c  | <i>Promote volunteer opportunities through various City media, including the City's website, social media, and printed publications.</i>   | General Fund   | Community Services Division | Ongoing |
| <b>Status:</b> The City's website includes a page dedicated to volunteering opportunities ( <a href="https://lakeforestca.gov/525/Volunteer">https://lakeforestca.gov/525/Volunteer</a> ). The page includes both opportunities for volunteering through the City, and other agencies, such as Orange County Sheriff's Department and Orange County Animal Care. Unfortunately, due to the Covid-19 pandemic, many of these volunteer programs were not available in 2020. |  |                |                             |         |
| RR-1d  | <i>Periodically review and update the park in-lieu fee ordinance as-necessary to better reflect current costs and needs to address park demand generated by infill development.</i>  | General Fund   | Planning Division           | Pending |
| <b>Status:</b> The City has not initiated this implementation action.  |  |                |                             |         |
| RR-1e  | <i>Periodically review and update the fees charged for facility rentals, recreation programs, and other activities to ensure that they are appropriate and equitable.</i>  | General Fund   | Community Services Division | Ongoing |
| <b>Status:</b> The City adopted a new fee schedule in 2019, which included fees for facility rentals and recreation programs. The City Council will review updates to the fee schedule in 2021.  |  |                |                             |         |
| RR-2a  | <i>Prepare and distribute in electronic and hard-copy format resource guides regarding public access to regional and local open space.</i>   | General Fund   | Community Services Division | Ongoing |

|       | Implementation Action   | Funding Source            | Responsible Party | Timing  |
|-------|---|---------------------------|-------------------|---------|
|       | <p><b>Status:</b> The City’s website includes a page dedicated to Parks and Fields (<a href="https://lakeforestca.gov/571/Parks-Fields">https://lakeforestca.gov/571/Parks-Fields</a>). The page includes a park guide for all the City parks, a list of walking trails in the City, and a link to the Orange County Parks website for information on the County trails in Lake Forest.</p>   |                           |                   |         |
| RR-2b | <p><i>Periodically coordinate with neighboring jurisdictions to share plans regarding open space protection and access.</i></p>   | General Fund              | Planning Division | Pending |
|       | <p><b>Status:</b> The City has not initiated this implementation action.</p>  |                           |                   |         |
| RR-3a | <p><i>City staff shall require applicants for future proposed ground disturbing projects to provide a technical cultural resources assessment consisting of a record search, survey, background context and project specific recommendations performed by a qualified archaeologist meeting Secretary of the Interior Standards and certified by the County of Orange. If resources are known or reasonably anticipated the recommendations shall provide a detailed mitigation plan which shall require monitoring during grading and other earthmoving activities in undisturbed sediments, provide a treatment plan for potential resources that includes data to be collected, requires professional identification, other special studies as appropriate, requires curation at an accredited museum such as the John D. Cooper Center operated by the County of Orange for artifacts meeting significance criteria, requires a comprehensive final mitigation compliance report including a catalog of specimens with museum numbers and an appendix containing a letter from the museum stating that they are in possession of the materials.</i></p> | Project Applicant Deposit | Planning Division | Ongoing |
|       | <p><b>Status:</b> As required by CEQA, the Planning Division requires the applicant of a ground disturbing project to prepare a technical cultural resources assessment as described in this implementation action.</p>   |                           |                   |         |
| RR-3b | <p><i>Require all new development, infrastructure, and other ground-disturbing projects to comply with the following conditions in the event of an inadvertent discovery of cultural resources or human remains:</i></p> <ul style="list-style-type: none"> <li><i>• If construction or grading activities result in the discovery of significant historic or prehistoric archaeological artifacts or unique paleontological resources, all work within 100 feet of the discovery shall cease, the Director of Community Development shall be notified, the resources shall be examined by a qualified archaeologist, paleontologist, or historian for appropriate protection and preservation measures; and work may only resume when appropriate protections are in place and have been</i></li> </ul>  | Project Applicant Deposit | Planning Division | Ongoing |

|  | Implementation Action  | Funding Source            | Responsible Party | Timing  |
|--|--|---------------------------|-------------------|---------|
|  | <p><i>approved by the Community Development Director; and</i></p> <ul style="list-style-type: none"> <li><i>If human remains are discovered during any ground disturbing activity, work shall stop until the Director of Community Development and the Orange County Coroner have been contacted. If the human remains are determined to be of Native American origin, the Native American Heritage Commission and the most likely descendants shall be consulted; and work may only resume when appropriate measures have been taken and approved by the Community Development Director.</i></li> </ul> <p><i>LAKE FOREST 2040   RR-5</i></p>   |                           |                   |         |
| <p><b>Status:</b> The Planning Division has a standard Condition of Approval that is placed on relevant entitlement applications.</p>  |  |                           |                   |         |
| RR-3c  | <p><i>City staff shall require applicants for future proposed projects with intact extant building(s) more than 45 years old to provide a historic resource technical study evaluating the significance and data potential of the resource. If significance criteria are met, detailed mitigation recommendations are required as part of the technical study. All work will be performed by a qualified architectural historian meeting Secretary of the Interior Standards.</i></p>  | Project Applicant Deposit | Planning Division | Ongoing |
| <p><b>Status:</b> The Planning Division requires the applicant of a development project to prepare this study when intact extant buildings more than 45 years old are present on a site.</p> |  |                           |                   |         |
| RR-3d  | <p><i>Require all development, infrastructure, and other ground-disturbing projects to comply with the following conditions in the event of an inadvertent discovery of a paleontological resource:</i></p> <ul style="list-style-type: none"> <li><i>If construction or grading activities result in the discovery of significant prehistoric archaeological artifacts or unique paleontological resources, all work within 100 feet of the discovery shall cease, the Director of Community Development shall be notified, the resources shall be examined by a qualified archaeologist, paleontologist, or historian for appropriate protection and preservation measures; and work may only resume when appropriate protections are in place and have been approved by the Director of Community Development.</i></li> </ul> | Project Applicant Deposit | Planning Division | Ongoing |
| <p><b>Status:</b> The Planning Division has a Standard Condition of Approval that is placed on relevant entitlement applications.</p>  |  |                           |                   |         |
| RR-4a  | <p><i>Review all new industrial and commercial development projects for potential air quality impacts to residences and other sensitive receptors.</i></p>   | Project Applicant Deposit | Planning Division | Ongoing |

|  | Implementation Action   | Funding Source            | Responsible Party     | Timing  |
|--|---|---------------------------|-----------------------|---------|
|  | <i>Ensure that mitigation measures and best management practices are implemented to reduce significant emissions of criteria pollutants.</i>  |                           |                       |         |
| <b>Status:</b> As required by the City’s CEQA Guidelines and State CEQA laws, the Planning Division requires the applicant of a new industrial or commercial development to prepare a technical air quality study with mitigation measures, as applicable. |   |                           |                       |         |
| RR-4b  | <i>Review development, infrastructure, and planning projects for consistency with SCAQMD requirements during the CEQA review process. Require project applicants to prepare air quality analyses to address SCAQMD and General Plan requirements, which include analysis and identification of:</i><br><ol style="list-style-type: none"> <li><i>1. Air pollutant emissions associated with the project during construction, project operation, and cumulative conditions.</i></li> <li><i>2. Potential exposure of sensitive receptors to toxic air contaminants.</i></li> <li><i>3. Significant air quality impacts associated with the project for construction, project operation, and cumulative conditions.</i></li> <li><i>4. Mitigation measures to reduce significant impacts to less than significant or the maximum extent feasible where impacts cannot be mitigated to less than significant.</i></li> </ol> | Project Applicant Deposit | Planning Division     | Ongoing |
| <b>Status:</b> In accordance with the City’s adopted “CEQA Significance Thresholds” document, all air quality analyses for development and infrastructure projects address SCAQMD requirements.  |   |                           |                       |         |
| RR-4c  | <i>Work with Orange County and the South Coast Air Quality Management District to implement programs aimed at improving regional air quality.</i>   | General Fund              | Community Development | Pending |
| <b>Status:</b> Orange County and the South Coast Air Quality Management District have not identified any new programs for local implementation.  |   |                           |                       |         |
| RR-4d  | <i>Continue to review development projects to ensure that all new public and private development complies with the California Code of Regulations (CCR), Title 24 standards as well as the energy efficiency standards established by the Lake Forest Municipal Code.</i>   | General Fund              | Building Division     | Ongoing |
| <b>Status:</b> In 2019, the City adopted (by reference) the 2019 Edition of the California Standards Code (California Code of Regulations, Title 24). All applicable plans submitted for building permits are reviewed for compliance with these Codes.    |   |                           |                       |         |
| RR-4e  | <i>Monitor GHG emissions generated by the community over time for consistency with the established GHG reduction targets, and update the City’s community GHG Inventory every five years. In the event that the City determines that ongoing efforts to reduce GHG emissions are not on track to meet the City’s adopted GHG reduction targets, the City shall</i>  | General Fund              | Community Development | Pending |

| Implementation Action   |   | Funding Source      | Responsible Party        | Timing  |
|---|---|---------------------|--------------------------|---------|
|   | <i>establish and adopt new and/or revised GHG reductions measures that will effectively meet the established GHG reduction targets.</i>   |                     |                          |         |
| <b>Status:</b> GHG Reduction targets were set with the adoption of the 2040 General Plan in June of 2020. The inventory will be updated before 2025 to determine if new or revised GHG reduction measures are needed. |   |                     |                          |         |
| RR-4f   | <i>Provide the necessary facilities and infrastructure to facilitate the use of City-owned low or zero emission vehicles such as electric vehicle charging facilities and conveniently located alternative fueling stations at key City facilities as operations necessitate and/or as funding becomes available.</i> | General Fund/Grants | Public Works Department  | Ongoing |
| <b>Status:</b> Electric vehicle charging stations are located at the Lake Forest Civic Center.  |   |                     |                          |         |
| RR-4g   | <i>Evaluate and consider multi-modal transportation benefits to all City employees, such as free or low-cost monthly transit passes. Encourage employer participation in similar programs. Encourage new transit/shuttle services and use.</i>  | General Fund        | Human Resources Division | Pending |
| <b>Status:</b> The City has not initiated this implementation action.   |   |                     |                          |         |
| RR-4h   | <i>Evaluate and consider the feasibility of allowing private bicycle rental companies to operate in Lake Forest.</i>  | General Fund        | TBD                      | Pending |
| <b>Status:</b> The City has not initiated this implementation action.   |   |                     |                          |         |
| RR-4i   | <i>Encourage community car-sharing and carpooling.</i>  | General Fund        | TBD                      | Pending |
| <b>Status:</b> The City has not initiated this implementation action.   |   |                     |                          |         |
| RR-4j   | <i>Support the establishment and expansion of a regional network of electric vehicle charging stations and encourage the expanded use of electric vehicles.</i>   | General Fund        | TBD                      | Pending |
| <b>Status:</b> The City has not initiated this implementation action.   |   |                     |                          |         |
| RR-4k   | <i>Establish and adopt standards and requirements for electric vehicle parking, including minimum requirements for the installation of electric vehicle charging stations in new multi-family residential and commercial, office, and light industrial development.</i>   | General Fund        | Planning Division        | Pending |
| <b>Status:</b> The City has not initiated this implementation action.   |   |                     |                          |         |
| RR-4l   | <i>Periodically review and update the City's Green Building Program to reflect best practices, such as encouraging the use of cement substitutes and recycled building materials for new construction.</i>  | General Fund        | Building Division        | Pending |
| <b>Status:</b> The City has not initiated this implementation action.   |   |                     |                          |         |



|  | Implementation Action   | Funding Source | Responsible Party               | Timing  |
|--|---|----------------|---------------------------------|---------|
| RR-4m  | <i>Update the City's Green Building Program to promote the reduction of urban heat islands through vegetation management and cool surfaces. Encourage multi-family residential and nonresidential development to increase the use of higher-albedo materials for surfaces including roofs, parking areas, driveways, roads, and sidewalks. Encourage developments with parking lot areas to shade these areas with vegetation or solar panels when appropriate. Support various programs to plant and maintain trees, which can also contribute to a reduction of urban heat islands.</i>   | General Fund   | Building Division               | Pending |
| <b>Status:</b> The City has not initiated this implementation action.  |   |                |                                 |         |
| RR-4n  | <i>Future development projects implemented under the General Plan will be required to demonstrate consistency with SCAQMD construction emission thresholds. Where emissions from individual projects exceed SCAQMD thresholds, the following actions shall be incorporated as necessary to minimize impacts. These measures do not exclude the use of other, equally effective mitigation measures.</i> <ul style="list-style-type: none"> <li>• <i>Require all off-road diesel equipment greater than 50 horsepower (hp) used for this Project to meet USEPA Tier 4 final off-road emission standards or equivalent. Such equipment shall be outfitted with Best Available Control Technology (BACT) devices including a California Air Resources Board Certified Level 3 Diesel Particulate Filter (DPF) or equivalent. This DPF will reduce diesel particulate matter and NOx emissions during construction activities.</i></li> <li>• <i>Require a minimum of 50 percent of construction debris be diverted for recycling.</i></li> <li>• <i>Require building materials to contain a minimum 10 percent recycled content.</i></li> <li>• <i>Require materials such as paints, primers, sealants, coatings, and glues to have a low volatile organic compound concentration compared to conventional products. If low VOC materials are not available, architectural coating phasing should be extended sufficiently to reduce the daily emissions of VOCs.</i></li> </ul> | General Fund   | Planning and Building Divisions | Ongoing |
| <b>Status:</b> The Planning Division has a standard Condition of Approval that is placed on relevant entitlement applications. |   |                |                                 |         |
| RR-4o  | <i>Future development projects implemented under the General Plan will be required to demonstrate consistency with SCAQMD's operational emission</i>  | General Fund   | Planning Division               | Pending |

|       | Implementation Action   | Funding Source           | Responsible Party    | Timing  |
|-------|---|--------------------------|----------------------|---------|
|       | <p><i>thresholds. For projects where operational emissions exceed regulatory thresholds, the following measures may be used to reduce impacts. Note the following measures are not all inclusive and developers have the option to add or substitute measures that are equally or more appropriate for the scope of their project.</i></p> <ul style="list-style-type: none"> <li><i>• Develop a project specific TDM program for residents and/or employees that provides opportunities for carpool/vanpools.</i></li> <li><i>• Provide onsite solar/renewable energy in excess of regulatory requirements.</i></li> <li><i>• Require that owners/tenants of non-residential or multi-family residential developments use architectural coatings that are 10 grams per liter or less when repainting/repairing properties.</i></li> <li><i>• Require driplless irrigation and irrigation sensor units that prevent watering during rain storms.</i></li> <li><i>• Ensure all parking areas are wired for capability of future EV charging and include EV charging stations that exceed regulatory requirements.</i></li> </ul> |                          |                      |         |
|       | <p><b>Status:</b> The City has not initiated this implementation action.</p>  |                          |                      |         |
| RR-5a | <p><i>Maintain a buffer area between natural (not manmade) waterways and urban development to protect water quality and riparian areas.</i></p>   | Applicant Funded Deposit | Planning Division    | Ongoing |
|       | <p><b>Status:</b> During the environmental review for new projects, the applicant is required to submit biologic and hydrologic studies as well as a Water Quality Management Plan to insure adequate buffers and protection of water quality.</p>  |                          |                      |         |
| RR-5b | <p><i>Require new development, as well as infrastructure projects, long-range planning projects, and other projects, to comply with the requirements of the Orange County Central-Coastal Natural Community Conservation Plan/Habitat Conservation Plan (NCCP/HCP) to ensure that potentially significant impacts to special-status species and sensitive resources are adequately addressed.</i></p>   | Applicant Funded Deposit | Planning Division    | Ongoing |
|       | <p><b>Status:</b> During the environmental review for new projects, the applicant is required to submit biological studies and to comply with the requirement of the NCCP/HCP.</p>  |                          |                      |         |
| RR-5c | <p><i>Require new development which has the potential to result in water quality impacts to the City's creeks and the local groundwater basin to implement all feasible mitigation measures to reduce impacts.</i></p>  | Applicant Funded Deposit | Engineering Division | Ongoing |
|       | <p><b>Status:</b> During the environmental review of new projects, the applicant is required to submit a Water Quality Management Plan that outlines the mitigations measures that will be implemented to reduce impacts.</p>   |                          |                      |         |

| Implementation Action  |  | Funding Source | Responsible Party                    | Timing  |
|--|--|----------------|--------------------------------------|---------|
| RR-5d  | <i>Publicize volunteer-based programs that organize community creek restoration and/or cleanup events and provide public education regarding the benefits of city and regional water resources.</i>  | General Fund   | Public Works                         | Pending |
| <b>Status:</b> The City has not initiated this implementation action.  |  |                |                                      |         |
| RR-6a  | <i>Regularly monitor the level of service provided by waste and recycling collection contractors to ensure that service levels meet the terms of the contract.</i>   | General Fund   | Public Works Department              | Ongoing |
| <b>Status:</b> The franchise hauler, CR&R, provides monthly reports to the City with certain performance measures based on the franchise agreement. The City meets with CR&R bi-monthly to review these measures.  |  |                |                                      |         |
| RR-6b  | <i>Include standard language in requests for services and in City agreements requiring contractors to use best management practices to maximize diversion of waste from the landfill in order to meet the City's specified diversion rates.</i>  | General Fund   | Public Works and Finance Departments | Ongoing |
| <b>Status:</b> Standard language is included in requests for services and in City agreements for services that would generate waste. For example, landscape contractors are required to submit monthly green waste diversion reports to the City. In addition, construction contractors are required to submit proof of waste diversion to the City per the standard construction contract.  |  |                |                                      |         |
| RR-6c  | <i>Encourage recycling, reuse, and appropriate disposal of hazardous materials, including the following:</i><br><ul style="list-style-type: none"> <li>• <i>Increased participation in single family and multifamily residential curbside recycling programs;</i></li> <li>• <i>Increased participation in commercial and industrial recycling programs for paper, cardboard, and plastics;</i></li> <li>• <i>Reduce yard and landscaping waste through methods such as composting, grass recycling, and using resource efficient landscaping techniques; and</i></li> </ul> | General Fund   | Public Works Department              | Ongoing |
| <b>Status:</b> The franchise hauler, CR&R, employs two recycling coordinators, dedicated solely to the City of Lake Forest, to encourage residential and commercial recycling. CR&R performs waste characterization studies and provides education materials to residents and businesses to instruct and encourage proper recycling. Ongoing efforts will further increase as the City implements organics recycling as required by SB 1383 beginning in 2022. |  |                |                                      |         |
| RR-6d  | <i>Encourage local businesses to provide electronic waste (e-waste) drop-off services and encourage residents and businesses to properly dispose of, or recycle, e-waste.</i>  | General Fund   | Public Works Department              | Ongoing |

| Implementation Action  | Funding Source | Responsible Party | Timing |
|--|----------------|-------------------|--------|
| <p><b>Status:</b> The franchise hauler, CR&amp;R, provides curbside e-waste collection. In addition, the City promotes e-waste recycling through its semi-annual Household Hazardous Waste drop-off events. The City's website has further information regarding free e-waste recycling provided by the County of Orange at its four Household Hazardous Waste collection sites.</p> |                |                   |        |

# Implementation Action Status Table



## PUBLIC SAFETY

LAKE FOREST GENERAL PLAN 2040

| Implementation Action  |   | Funding Source | Responsible Party | Timing  |
|--|---|----------------|-------------------|---------|
| PS-1a  | <i>Review development proposals to ensure compliance with California Health and Safety Code Section 19100 et seq. (Earthquake Protection Law), which requires that buildings be designed to resist stresses produced by natural forces such as earthquakes and wind.</i>  | General Fund   | Building Division | Ongoing |
| <b>Status:</b> The City adopted (by reference) the 2019 Edition of the California Standards Code (California Code of Regulations, Title 24) with local amendments, which took effect in 2020. The City’s Building Division ensures that all new buildings are designed in accordance with the California Standards Code. |   |                |                   |         |
| PS-1b  | <i>Update building, zoning, and grading codes as needed to ensure adopted standards mitigate potential seismic hazards and comply with the Alquist-Priolo Act and Unreinforced Masonry Law.</i>   | General Fund   | Building Division | Ongoing |
| <b>Status:</b> The City adopted (by reference) the 2019 Edition of the California Standards Code (California Code of Regulations, Title 24) with local amendments, which took effect in 2020, and address potential seismic hazards and comply with the <i>Alquist-Priolo Act and Unreinforced Masonry Law</i> .         |   |                |                   |         |
| PS-1c  | <i>Establish a public relations and education program to increase public awareness on potential geologic and seismic hazards in the community, their associated risks, and preparedness strategies.</i>   | General Fund   | TBD               | Pending |
| <b>Status:</b> The City has not initiated this implementation action.  |   |                |                   |         |
| PS-2a  | <i>In the event of a significant wildfire in the upslope areas east of the City, the City shall immediately coordinate with relevant federal, state, and local agencies, including but not limited to the USDA, USFS, CalFire, the Orange County Flood Control District, and the Orange County Fire Authority to establish and implement, as feasible, a flooding and debris flow prediction and monitoring program. The intent of the program shall be to map and assess the likelihood of debris flow (in %), potential volume of debris flow (in m3), and combined relative debris flow hazard. In the event that a flood or debris flow risk is predicted during a subsequent storm</i> | General Fund   |                   | Ongoing |



| Implementation Action  |  | Funding Source | Responsible Party    | Timing  |
|--|--|----------------|----------------------|---------|
|  | <i>event, the City shall implement procedures contained in the Emergency Operations Plan to notify residents and business owners of evacuation orders in affected areas. This action is written and adopted with the understanding that the City of Lake Forest does not possess the resources to implement such a monitoring program independently, and must rely on the expertise and resources of outside agencies.</i>   |                |                      |         |
| <b>Status:</b> The City coordinated with the County of Orange to establish a debris flow prediction and monitoring program following the Silverado Fire in October of 2020.  |  |                |                      |         |
| PS-2b  | <i>Continue to require that all new habitable structures be designed in accordance with the most recent California Building and Fire Code with local amendments adopted by the City, including the use of fire sprinklers in residential structures.</i>   | General Fund   | Building Division    | Ongoing |
| <b>Status:</b> In 2019, the City adopted (by reference) the 2019 Edition of the California Standards Code (California Code of Regulations, Title 24) with local amendments. These codes include both the 2019 California Building Code and Fire Code. All applicable plans submitted for building permits are reviewed for compliance with these Codes.  |  |                |                      |         |
| PS-2c  | <i>Participate in Mutual Aid Agreements with neighboring cities and the Orange County Operational Area, as required by the Orange County Fire Authority.</i>   | General Fund   |                      | Ongoing |
| <b>Status:</b> The City participates in Mutual Aid Agreements with neighboring cities.   |  |                |                      |         |
| PS-3a  | <i>Monitor changes in Federal and State laws and regulations related to local flood protection, including the National Flood Insurance Program and incorporate necessary changes into the Municipal Code, the City's Emergency Operations Plan, and building codes as required and ensure that the City's regulations continue to require that new development within flood hazard zones is consistent with this Safety Element and is required to meet the flood protection requirements of State law, including but not limited to Government Code Sections 65007, 65865.5, 65962 and 66474.5.</i> | General Fund   | Engineering Division | Ongoing |
| <b>Status:</b> The City monitors changes in Federal and State laws related to local flood protection. In 2020, no changes in these laws have required changes to the City's Municipal Code, the City's Emergency Operations Plan, or the local amendments to the City's building codes. As part of the review of new developments in flood hazard zones, the City ensures that the development is consistent with the General Plan's Safety Element and applicable State laws. |  |                |                      |         |
| PS-3b  | <i>Continue to disseminate information on flooding, flood control on private property, floodplains, and flood preparedness to the public.</i>  | General Fund   | Engineering Division | Ongoing |
| <b>Status:</b> The City responds to resident's emails and phone calls related to questions about Flood Zones.  |  |                |                      |         |

| Implementation Action   |   | Funding Source | Responsible Party       | Timing  |
|---|---|----------------|-------------------------|---------|
| PS-3c   | <i>Communicate with FEMA annually regarding updates to Flood Insurance Rate Maps and Letter of Map Revisions.</i>   | General Fund   | Engineering Division    | Ongoing |
| <b>Status:</b> FEMA periodically coordinates with the City on Letter of Map Revisions. The City did not receive any Letter of Map revisions in 2020.  |   |                |                         |         |
| PS-3d   | <i>Periodically review county, state, and federal flood control best practices and incorporate appropriate standards into the Municipal Code.</i>   | General Fund   | Engineering Division    | Ongoing |
| <b>Status:</b> The City periodically reviews changes to County, State and Federal flood control best practices. In 2020, no changes in these best practices have required any changes to the City's Municipal Code.   |   |                |                         |         |
| PS-3e   | <i>Work with the Orange County Flood Control District to apply for grants that provide funding for local drainage controls, FEMA's Hazard Mitigation Grant and Flood Mitigation Assistance Programs, and their Pre-disaster Mitigation Program, CalEPA and the CA State Water Resources Control Board offer grants to municipalities throughout California.</i> | General Fund   | Engineering Division    | Ongoing |
| <b>Status:</b> In 2020. The City submitted a grant request for potential funding of improvements to the Serrano Creek channel.  |   |                |                         |         |
| PS-4a   | <i>As part of the development review process, require projects that result in significant risks associated with hazardous materials to include measures to address the risks and reduce the risks to an acceptable level.</i>   | General Fund   | Planning Division       | Ongoing |
| <b>Status:</b> As part of the CEQA process, an initial study requires that impacts from hazardous materials be studied. When risks are associated with hazardous materials, the environmental consultant will provide appropriate mitigation measures to reduce the risk.                           |   |                |                         |         |
| PS-4b   | <i>Continue to require the submittal of information regarding hazardous materials manufacturing, storage, use, transport, and/or disposal by existing and proposed businesses and developments to the Orange County Fire Authority.</i>   | General Fund   | Building Division       | Ongoing |
| <b>Status:</b> The City's Building Division provides information and the OCFA application for hazardous materials manufacturing, storage, use, transport, and/or disposal for existing and proposed businesses and developments.  |   |                |                         |         |
| PS-4c   | <i>Continue to promote off-site hazardous materials and/or electronic waste drop-off.</i>   | General Fund   | Public Works Department | Ongoing |
| <b>Status:</b> The City's website has a page dedicated to trash and recycling ( <a href="https://lakeforestca.gov/293/Trash-Recycling">https://lakeforestca.gov/293/Trash-Recycling</a> ). The webpage includes information on where to safely dispose of hazardous materials and electronic waste. |   |                |                         |         |
| PS-5a   | <i>Explore grant funding for the preparation of a Local Hazard Mitigation Plan for the City of Lake Forest.</i>   | General Fund   | Community Development   | Ongoing |
| <b>Status:</b> The Community Development Department is seeking grant funding for this project.  |   |                |                         |         |
| PS-5b   | <i>Regularly practice implementation of the City's Emergency Operations Plan and update it regularly.</i>   | General Fund   | Management Services     | Ongoing |

| Implementation Action  |  | Funding Source            | Responsible Party   | Timing  |
|--|--|---------------------------|---------------------|---------|
| <b>Status:</b> Implementation exercises were conducted in September of 2020. All EOC participants received updated FEMA training in 2020.  |  |                           |                     |         |
| PS-5c  | <i>Regularly review County and State emergency response procedures that must be coordinated with City procedures.</i>  | General Fund              | Management Services | Ongoing |
| <b>Status:</b> The City regularly reviews the County and State emergency response procedures.  |  |                           |                     |         |
| PS-6a  | <i>Update Chapter 11.16 of the Lake Forest Municipal Code to ensure that the noise standards are consistent with this General Plan, including Tables PS-1 and PS-2, and to require new residential, mixed-use with a residential component, and other noise-sensitive development to be designed to minimize noise exposure to noise sensitive uses through incorporation of site planning and architectural techniques. The update shall also include noise standards for residential uses within a mixed-use development, which may differ from other adopted residential noise standards.</i>                           | General Fund              | Planning Division   | Pending |
| <b>Status:</b> The City has not initiated this implementation action.  |  |                           |                     |         |
| PS-6b  | <i>Review new development projects for compliance with the noise requirements established in this General Plan, including the standards established in Tables PS-1 and PS-2. Where necessary, require new development to mitigate excessive noise through best practices, including building location and orientation, building design features, placement of noise generating equipment away from sensitive receptors, shielding of noise-generating equipment, placement of noise-tolerant features between noise sources and sensitive receptors, and use of noise-minimizing materials such as rubberized asphalt.</i> | Project Applicant Deposit | Planning Division   | Ongoing |
| <b>Status:</b> The City's development process requires a noise study for all new development and for uses that could potentially generate noise impacts. The noise study must show compliance with the City's noise ordinance and the General Plan Noise criteria. |  |                           |                     |         |
| PS-6c  | <i>Require acoustical studies for all new discretionary projects, including those related to development and transportation, which have the potential to generate noise impacts which exceed the standards identified in this General Plan. The studies shall include representative noise measurements, estimates of existing and projected noise levels, and mitigation measures necessary to ensure compliance with this element.</i>   | Project Applicant Deposit | Planning Division   | Ongoing |

| Implementation Action  | Funding Source                   | Responsible Party        | Timing         |
|--|----------------------------------|--------------------------|----------------|
| <p><b>Status:</b> The City's development process requires a noise study for all new development and for uses that could potentially generate noise impacts. The noise study must show compliance with the City's noise ordinance and the General Plan Noise criteria.</p>  |                                  |                          |                |
| <p>PS-6d</p> <p><i>In making a determination of impact under the California Environmental Quality Act (CEQA), a substantial increase will occur if ambient noise levels have a substantial increase. Generally, a 3 dB increase in noise levels is barely perceptible, and a 5 dB increase in noise levels is clearly perceptible. Therefore, increases in noise levels shall be considered to be substantial when the following occurs:</i></p> <ul style="list-style-type: none"> <li>• <i>When existing noise levels are less than 60 dB, a 5 dB increase in noise will be considered substantial;</i></li> <li>• <i>When existing noise levels are between 60 dB and 65 dB, a 3 dB increase in noise will be considered substantial;</i></li> <li>• <i>When existing noise levels exceed 65 dB, a 1.5 dB increase in noise will be considered substantial.</i></li> </ul>  | <p>Project Applicant Deposit</p> | <p>Planning Division</p> | <p>Ongoing</p> |
| <p><b>Status:</b> The City's development process requires a noise study for all new development and for uses that could potentially generate noise impacts. The noise study must show compliance with the City's noise ordinance and the General Plan Noise criteria.</p>  |                                  |                          |                |
| <p>PS-6e</p> <p><i>Update the City's Noise Ordinance (Chapter 11.16) to reflect the noise standards established in this General Plan and proactively enforce the City's Noise Ordinance, including requiring the following measures for construction:</i></p> <ul style="list-style-type: none"> <li>• <i>Restrict construction activities to the hours of 7:00 a.m. to 7:00 p.m. on Monday through Friday, and 8:00 a.m. to 6:00 p.m. on Saturdays. No construction shall be permitted outside of these hours or on Sundays or federal holidays, without a specific exemption issued by the City.</i></li> <li>• <i>A Construction Noise Management Plan shall be submitted by the applicant for construction projects, when determined necessary by the City. The Construction Noise Management Plan shall include proper posting of construction schedules, appointment of a noise disturbance coordinator, and methods for assisting in noise reduction measures.</i></li> <li>• <i>Noise reduction measures may include, but are not limited to, the following:</i> <ul style="list-style-type: none"> <li>o <i>Equipment and trucks used for project construction shall utilize the best available noise control techniques (e.g., improved mufflers,</i></li> </ul> </li> </ul> | <p>General Fund</p>              | <p>Planning Division</p> | <p>Pending</p> |

|       | Implementation Action   | Funding Source | Responsible Party | Timing  |
|-------|---|----------------|-------------------|---------|
|       | <p><i>equipment redesign, use of intake silencers, ducts, engine enclosures and acoustically attenuating shields or shrouds) wherever feasible.</i></p> <ul style="list-style-type: none"> <li><i>o Except as provided herein, impact tools (e.g., jack hammers, pavement breakers, and rock drills) used for project construction shall be hydraulically or electrically powered to avoid noise associated with compressed air exhaust from pneumatically powered tools. However, where use of pneumatic tools is unavoidable, an exhaust muffler on the compressed air exhaust shall be used. This muffler can lower noise levels from the exhaust by up to about 10 dBA. External jackets on the tools themselves shall be used, if such jackets are commercially available. this could achieve a reduction of 5 dBA. Quieter procedures shall be used, such as drills rather than impact equipment, whenever such procedures are available and consistent with construction procedures.</i></li> <li><i>o Temporary power poles shall be used instead of generators where feasible.</i></li> <li><i>o Stationary noise sources shall be located as far from adjacent properties as possible, and they shall be muffled and enclosed within temporary sheds, incorporate insulation barriers, or use other measures as determined by the City of provide equivalent noise reduction.</i></li> <li><i>o The noisiest phases of construction shall be limited to less than 10 days at a time. Exceptions may be allowed if the City determines an extension is necessary and all available noise reduction controls are implemented.</i></li> <li><i>o Delivery of materials shall observe the hours of operation described above. Truck traffic should avoid residential areas to the extent possible.</i></li> <li><i>• Require new development to minimize vibration impacts to adjacent uses during demolition and construction. For sensitive historic structures, a vibration limit of 0.08 in/sec PPV (peak particle velocity) will be used to minimize the potential for cosmetic damage to the building. A vibration limit of 0.30 in/sec PPV will be used to minimize the potential for cosmetic damage at buildings of normal conventional construction.</i></li> </ul> |                |                   |         |
|       | <b>Status:</b> The City has not initiated this implementation action.   |                |                   |         |
| PS-6f | <i>The City shall require new residential projects located adjacent to major freeways, hard rail lines, or light rail lines to follow the FTA vibration screening distance criteria to ensure that residential uses are not exposed</i>   | General Fund   | Planning Division | Ongoing |

| Implementation Action   |  | Funding Source | Responsible Party                 | Timing  |
|---|--|----------------|-----------------------------------|---------|
|   | <i>to vibrations exceeding 72 VdB for frequent events (more than 70 events per day), 75 VdB for occasional events (30-70 events per day), or 80 VdB for infrequent events (less than 30 events per day).</i> |                |                                   |         |
| <b>Status:</b> Since the adoption of the 2040 General Plan, the City has not had any new applications for residential project located adjacent to major freeways, hard rail lines, or light rail lines.   |  |                |                                   |         |
| PS-7a   | <i>Provide information and resources to the public and businesses regarding steps the City is taking to address the issue of climate change.</i>   | General Fund   | Planning Division                 | Pending |
| <b>Status:</b> The City has not initiated this implementation action.   |  |                |                                   |         |
| PS-7b   | <i>Study the transition to energy-efficient street lights, such as LEDs, for City-owned light facilities.</i>  | General Fund   | Public Works Maintenance Division | Ongoing |
| <b>Status:</b> In 2020, the City continued the “Park Light Pole and LED Lighting Replacement” program, which was approved under the 2019-2021 Capital Improvement Projects. The project replaces park light poles whose bases are eroding and replaces the traditional lighting with new and improved LED lighting. |  |                |                                   |         |
| PS-7c   | <i>Consider purchasing only electric or alternative-energy vehicles for the City vehicle fleet, as appropriate, based on the intended use of the vehicle.</i>  | General Fund   | Finance Department                | Ongoing |
| <b>Status:</b> The City did not purchase any vehicles in 2020.  |  |                |                                   |         |
| PS-7d   | <i>Evaluate the feasibility for government-constructed and/or -operated new development to exceed the CalGreen Tier 1, or successor program, standards.</i>  | General Fund   | TBD                               | Pending |
| <b>Status:</b> The City has not initiated this implementation action.   |  |                |                                   |         |
| PS-7e   | <i>Promote the use of sustainable and carbon-neutral energy sources in new development as directed in the City’s Green Building Program.</i>   | General Fund   | Building Division                 | Pending |
| <b>Status:</b> The City has not initiated this implementation action.   |  |                |                                   |         |
| PS-7f   | <i>Explore using renewable energy and clean generation technologies such as solar, wind, biogas, or fuel cells to power City facilities where appropriate.</i>   | General Fund   | Public Works Department           | Pending |
| <b>Status:</b> The City’s Civic Center utilizes solar panels in the parking garage to offset energy costs from the operation of the Civic Center.   |  |                |                                   |         |



# Implementation Action Status Table



## PUBLIC FACILITIES LAKE FOREST GENERAL PLAN 2040

|  | Implementation Action  | Funding Source | Responsible Party       | Timing  |
|--|--|----------------|-------------------------|---------|
| PF-1a  | <i>Regularly coordinate with outside service providers and other agencies regarding their public facility plans and provide local input on goals, objectives, and projects.</i>  | General Fund   | Public Works Department | Ongoing |
| <p><b>Status:</b> The City holds quarterly utility coordination meetings with all the City’s utility companies (electric, phone, cable, water). The coordination meetings allow the City and the utilities to coordinate projects and provide input on public facility plans.</p>  |  |                |                         |         |
| PF-1b  | <i>Maintain records regarding the quality and status of public facilities and critical infrastructure and use this information to inform the capital improvement planning process.</i>   | General Fund   | Public Works Department | Ongoing |
| <p><b>Status:</b> The City’s maintenance inspectors inspect and report the quality and status of public facilities and critical infrastructure. This data is maintained in an excel database. This data is referenced during the creation of the CIP projects program, which occurs every two years.</p>   |  |                |                         |         |
| PF-2a  | <i>Coordinate with the Southern California Association of Governments and the Governor’s Office of Planning and Research to stay informed of legislation and documentation of the nexus between land use, house, transportation, and sustainability.</i> | General Fund   | Planning Division       | Ongoing |
| <p><b>Status:</b> City staff regularly attends the Orange County Council of Government (OCCOG) technical advisory committee meetings, which include frequent discussions about regional planning and new legislation. The OCCOG TAC meetings also have frequent presentations from Southern California Association of Governments (SCAG) staff. In addition, over the past few years, the City has been involved in SCAGs So Cal Connect project and coordinates with SCAG staff on providing and reviewing Lake Forest data. Lastly, City staff attends training throughout the year on new legislation related to land use, housing, transportation, and sustainability.</p> |  |                |                         |         |
| PF-2b  | <i>Continue to evaluate project impacts in accordance with the California Environmental Quality Act.</i>   | General Fund   | Planning Division       | Ongoing |
| <p><b>Status:</b> Annually the City updates the “City of Lake Forest Local Guidelines for Implementing the California Environmental Quality Act” (“City’s CEQA Guidelines”). The City’s CEQA Guidelines were last updated in May of 2020. The annual update ensures that</p>   |  |                |                         |         |

|   | <b>Implementation Action</b>  | <b>Funding Source</b>     | <b>Responsible Party</b> | <b>Timing</b> |
|---|---|---------------------------|--------------------------|---------------|
|   | the City's CEQA Guidelines are consistent with all new State CEQA laws. The updated CEQA Guidelines, includes a sample Initial Study form. The form includes Section XV, which requires an evaluation of the project's impacts on Public Services.  |                           |                          |               |
| PF-3a   | <i>Continue to require, as part of the development review process, project applicants to demonstrate sufficient access to water resources to service the project area.</i>  | General Fund              | Planning Division        | Ongoing       |
| <b>Status:</b> As part of the development process, a developer for new construction, as applicable, is required to provide a will serve commitment letter from Water District.  |   |                           |                          |               |
| PF-3b   | <i>Continue educational outreach designed to increase public participation in water conservation and water quality awareness through printed material and the City's website and social media accounts.</i>   | General Fund              | Water Quality Division   | Ongoing       |
| <b>Status:</b> The City's website includes a "Water Quality" page ( <a href="https://www.lakeforestca.gov/294/Water-Quality">https://www.lakeforestca.gov/294/Water-Quality</a> ). The page includes links to multiple .pdfs for "Best Management Practices" educational handouts for residential activities. One of the handouts is specifically for Water Conservation.   |   |                           |                          |               |
| PF-4a   | <i>Develop public education material on wastewater management strategies and assist in distributing the material, along with a reference to the water districts' websites, to Lake Forest community members. The information could be distributed online via the City's website and/or social media accounts as well as in hard-copy at City Hall or other City facilities.</i> | General Fund              | Water Quality Division   | Ongoing       |
| <b>Status:</b> The City's website includes a "Water Quality" page ( <a href="https://www.lakeforestca.gov/294/Water-Quality">https://www.lakeforestca.gov/294/Water-Quality</a> ). The page includes links to multiple .pdfs for "Best Management Practices" educational handouts related to homeowner's associations, construction activities, industrial and commercial business activities, municipal activity, new development/significant redevelopment, and residential activities. In addition, many of the more popular educational handouts are also available at the City's front counter handout area. In addition, the website has a "Water and Sewer Services" page with links to the City's 3 water and sewer service providers ( <a href="https://lakeforestca.gov/444/Water-Sewer-Services">https://lakeforestca.gov/444/Water-Sewer-Services</a> ) |   |                           |                          |               |
| PF-5a   | <i>Project designs shall minimize drainage concentrations, minimize impervious coverage, utilize pervious paving materials, utilize low impact development (LID) strategies, and utilize Best Management Practices (BMPs) to reduce stormwater runoff.</i>  | Project Applicant Deposit | Engineering Division     | Ongoing       |
| <b>Status:</b> The City's development process requires applicable projects to provide a Water Quality Management Plan (WQMP), that was is reviewed by the City Engineering staff. A WQMP requires a project design that minimizes drainage concentrations, minimizes impervious coverage, utilizes low impact development (LID) strategies, and utilizes Best Management Practices (BMPs) to reduce stormwater runoff.  |   |                           |                          |               |

|  | <b>Implementation Action</b>   | <b>Funding Source</b>     | <b>Responsible Party</b> | <b>Timing</b> |
|--|--|---------------------------|--------------------------|---------------|
| PF-5b  | <i>Promote the use of LID strategies in new development and redevelopment projects, including but not limited to the use of canopy trees and shrubs, vegetated swales, and permeable paving.</i>   | Project Applicant Deposit | Engineering Division     | Ongoing       |
| <b>Status:</b> The City's development process requires applicable projects to provide a Water Quality Management Plan (WQMP), that was is reviewed by the City Engineering staff. The applicable water quality regulations encourages the use of LID strategies in new development and redevelopment projects  |  |                           |                          |               |
| PF-5c  | <i>Require new development to mitigate increases in stormwater peak flows and/or volume. Mitigation measures, such as LID strategies, should take into consideration impacts on adjoining lands in the City.</i>   | Project Applicant Deposit | Engineering Division     | Ongoing       |
| <b>Status:</b> The City's development process requires applicable projects to provide a Water Quality Management Plan (WQMP), that was is reviewed by the City Engineering staff. The applicable water quality regulations require new development to mitigate increases in stormwater peak flows and/or volume. A WQMP encourages the use of LID strategies in new development and redevelopment projects |  |                           |                          |               |
| PF-5d  | <i>Identify which storm water and drainage facilities are in need of repair and address these needs through the City's Capital Improvement Program.</i>  | General Fund              | Engineering Division     | Ongoing       |
| <b>Status:</b> The City inspects all storm drains once to twice a year. During the inspection, the storm drains are cleaned and any necessary minor repairs are performed. Data collected during the inspections are documented in an excel database. This data is referenced during the creation of the CIP projects program, which occurs every two years.   |  |                           |                          |               |
| PF-5e  | <i>Confer with utility providers regarding major development plans and participate in the planning of the extension of utilities.</i>  | General Fund              | TBD                      | Pending       |
| <b>Status:</b> The City holds quarterly utility coordination meetings with all the City's utility companies (electric, phone, cable, water). The coordination meetings allow the City and the utilities to coordinate major development plans and the extension of utilities.  |  |                           |                          |               |
| PF-6a  | <i>Continue to review development projects to ensure that all new public and private development complies with the California Code of Regulations, Title 24 standards as well as the energy efficiency standards established by the General Plan and the Municipal Code.</i> | General Fund              | Building Division        | Ongoing       |
| <b>Status:</b> The Building Division reviews all plans for conformance with Title 24 standards.  |  |                           |                          |               |
| PF-6b  | <i>Develop a public education program to increase public participation in energy conservation, including information on programs that provide free or low-cost energy efficiency audits and retrofits to existing buildings.</i>   | General Fund              | TBD                      | Pending       |
| <b>Status:</b> The City has not initiated this implementation action.  |  |                           |                          |               |
| PF-6c  | <i>Cooperate with other agencies, jurisdictions, and organizations to expand energy conservation programs.</i>   | General Fund              | TBD                      | Pending       |
| <b>Status:</b> The City has not initiated this implementation action.  |  |                           |                          |               |

|   | <b>Implementation Action</b>   | <b>Funding Source</b> | <b>Responsible Party</b>       | <b>Timing</b> |
|---|--|-----------------------|--------------------------------|---------------|
| PF-6d   | <i>Support SCE and other private partners to promote widespread marketing through the City's newsletter, flyers, and website to encourage conservation and greater energy efficiency in homes and businesses.</i>  | General Fund          | Building Division              | Ongoing       |
| <b>Status:</b> The City has not initiated this implementation action.   |  |                       |                                |               |
| PF-6e   | <i>Promote the CEC Building Energy Benchmarking Program (AB 802) on the City's website to help benchmark and monitor energy use for participating businesses seeking to increase energy efficiency and realize cost savings.</i>   | General Fund          | Management Services Department | Pending       |
| <b>Status:</b> The City has not initiated this implementation action.   |  |                       |                                |               |
| PF-6f   | <i>Educate City residents via the City's newsletter, flyers, website, and at community events about appliance and equipment incentives and rebates offered by utility providers, the CEC, and the South Coast Air Quality Management District.</i>   | General Fund          | Management Services Department | Ongoing       |
| <b>Status:</b> The City's website ( <a href="https://lakeforestca.gov/198/Building">https://lakeforestca.gov/198/Building</a> ) includes links to the websites for rebates from Irvine Ranch Water District, El Toro Water District, Southern California Edison, Southern California Gas, and the State of California – Department of Water Resources.              |  |                       |                                |               |
| PF-6g   | <i>Support SCE by promoting the energy and cost saving benefits of solar hot water heating systems for businesses and residents in the City through the City website, newsletter, and handouts.</i>  | General Fund          | Management Services Department | Ongoing       |
| <b>Status:</b> The City's website ( <a href="https://lakeforestca.gov/198/Building">https://lakeforestca.gov/198/Building</a> ) includes a links to the website for rebates from California Edison ( <a href="https://www.sce.com/residential/rebates-savings/rebates">https://www.sce.com/residential/rebates-savings/rebates</a> ). The site includes rebates for |  |                       |                                |               |
| PF-6h   | <i>Support SCE by promoting residential retrofit programs through the City's newsletter, flyers, and website to help homeowners convert to all electrical appliances and HVAC systems, consistent with the goals established in SCE's Pathway 2045 efforts.</i>                                      | General Fund          | Management Services Department | Ongoing       |
| <b>Status:</b> The City's website ( <a href="https://lakeforestca.gov/198/Building">https://lakeforestca.gov/198/Building</a> ) includes a links to the website for rebates from California Edison ( <a href="https://www.sce.com/residential/rebates-savings/rebates">https://www.sce.com/residential/rebates-savings/rebates</a> ).                               |  |                       |                                |               |
| PF-6i   | <i>Promote, via the City's website and materials for residents and businesses, participation in SCE's Green Rate program, which allows residential and business electricity customers to pay low monthly fees to meet electricity needs from either 50 percent or 100 percent renewable sources.</i> | General Fund          | Management Services Department | Pending       |
| <b>Status:</b> The City has not initiated this implementation action.   |  |                       |                                |               |
| PF-6j   | <i>Provide a related flyer at the public counter and strongly encourage new development projects to install electrified space (HVAC) and water heating systems in lieu of natural gas systems, above and beyond the</i>  | General Fund          | Building Division              | Pending       |

|  | <b>Implementation Action</b>   | <b>Funding Source</b> | <b>Responsible Party</b>      | <b>Timing</b> |
|--|--|-----------------------|-------------------------------|---------------|
|  | <i>requirements of Title 24 (2019 version), consistent with the strategies identified in SCE's Pathway 2045, before and during the building plan check process.</i>  |                       |                               |               |
| <b>Status:</b> The City has not initiated this implementation action.  |  |                       |                               |               |
| PF-6k  | <i>Periodically review and revise existing City ordinances regulating the placement, maintenance, and operation of cell facilities; revise as needed to implement the General Plan.</i>                        | General Fund          | Planning Division             | Pending       |
| <b>Status:</b> The City periodically reviews and revises the City's wireless communication facilities ordinance (Zoning Code Chapter 9.162). In 2020, the wireless communication facilities ordinance was revised to clarify setback requirements for freestanding wireless facilities (Class 3).  |  |                       |                               |               |
| PF-7a  | <i>The Orange County Fire Authority and City Engineer will review proposed development projects and street networks to evaluate the accessibility for fire engines and other emergency response functions.</i> | General Fund          | OCFA/<br>Engineering Division | Ongoing       |
| <b>Status:</b> As part of the development process, both the Orange County Fire Authority and the City Engineer review all new construction projects and street networks to ensure compliance with the City's standards and OCFA requirements related to accessibility for fire engines and other emergency response functions.                   |  |                       |                               |               |
| PF-8a  | <i>Continue to coordinate and promote crime and fire prevention and suppression programs with the community.</i>   | General Fund          | OCSD/OCFA                     | Ongoing       |
| <b>Status:</b> The City continues to support and expand the Neighborhood Watch programs. Participation is encouraged through social media, printed publications and Homeowner Associations. Additionally, the City administers the iID Theft program which encourages residents to safely shred important paper documents in secured containers. |  |                       |                               |               |
| PF-8b  | <i>Participate in regional and sub-regional planning forums that may address matters affecting the quality of life in Lake Forest and the region.</i>  | General Fund          | Planning Division             | Ongoing       |
| <b>Status:</b> City staff regularly attends the Orange County Council of Governments (OCCOG) technical advisory committee meetings, which include frequent discussions about regional planning and new legislation that may affect the quality of life in the region.  |  |                       |                               |               |
| PF-10a   | <i>Regularly coordinate with outside service providers and other agencies regarding their public facility plans and provide local input on goals, objectives, and projects.</i>                                | General Fund          | Engineering Division          | Ongoing       |
| <b>Status:</b> The City holds quarterly utility coordination meetings with all the City's utility companies (electric, phone, cable, water). The coordination meetings allow the City and the utilities to coordinate projects and provide input on public facility plans.   |  |                       |                               |               |

# Implementation Action Status Table



## HEALTH AND WELLNESS

LAKE FOREST GENERAL PLAN 2040

| Implementation Action  |  | Funding Source | Responsible Party               | Timing  |
|--|--|----------------|---------------------------------|---------|
| HW-1a  | <i>Continue to assess the quality of accessible facilities and amenities for seniors and disabled residents at parks and public spaces.</i>        | General Fund   | Public Works/Community Services | Ongoing |
| <p><b>Status:</b> The City's Senior Clubhouse opened in December of 2019. Facilities have been closed due to the COVID-19 pandemic. Changes were made to the timing of the main entry doors to facilitate safe access. PPE distributed to seniors and special needs population. All parks are ADA accessible. Two parks, Cherry and Pittsford, are Universally Accessible. The City is initiating a program to use community volunteers to identify park maintenance issues.</p> |  |                |                                 |         |
| HW-2a  | <i>Promote local healthy food sources and regional farmers' markets.</i>   | General Fund   | Community Services              | Ongoing |
| <p><b>Status:</b> The City allows a weekly Farmers Market at the City's Sports Park. Unfortunately, due to the COVID-19 pandemic, the event was suspended for most of 2020.</p>  |  |                |                                 |         |
| HW-2b  | <i>Assess the proximity of public transit to local health facilities and advocate for mobility and transportation improvement where necessary.</i> | General Fund   | Public Works/Community Services | Pending |
| <p><b>Status:</b> The City has not initiated this implementation action.</p>   |  |                |                                 |         |
| HW-3a  | <i>Develop a resource guide for City residents focused on neighborhood upkeep, home maintenance, and community safety.</i>                         | General Fund   | Community Development           | Pending |
| <p><b>Status:</b> This program will commence in FY 21-22</p>   |  |                |                                 |         |
| HW-3b  | <i>Promote and encourage local crime watch programs within City neighborhoods.</i>   | General Fund   | OCSD                            | Ongoing |
| <p><b>Status:</b> The City has continued efforts to support and expand the City's Neighborhood Watch programs. Participation is encouraged through social media, printed publications, and Homeowner Associations. The City has also continued the ID Theft program, which encourages residents to shred important paper documents in secured containers safely.</p>   |  |                |                                 |         |
| HW-3c  | <i>Continue community policing efforts and other relationship-building programs that have been put in place.</i>                                   | General Fund   | OCSD                            | Ongoing |



|       | Implementation Action   | Funding Source | Responsible Party  | Timing  |
|-------|---|----------------|--|---------|
|       | <p><b>Status:</b> The City continues the following programs that encourage community policing efforts:</p> <ul style="list-style-type: none"> <li>• Hotel Watch is a program to help overnight lodging establishments prevent crime and work with law enforcement to combat illegal activity. To date, staff has met with 6 of the 13 hotels in Lake Forest.</li> <li>• Business Watch is in the process of being revitalized, and efforts are underway to update emergency contacts in the business community throughout the City. During the COVID-19 pandemic, business closures, emergency contact information were unavailable or out of date. An online registration form for businesses to register and update any contact information so police services can contact responsible parties in the event of an emergency or crime involving the business.</li> <li>• License Plate Reader (LPR) cameras have been installed at several main intersections of the City. These LPR cameras provide valuable information to identify stolen vehicles or vehicles engaged in illegal activity. The goal is to expand the program city-wide.</li> </ul> |                |  |         |
| HW-3d | <i>Ensure that low-income and minority populations have equal influence in the land-use decision-making process by utilizing culturally appropriate approaches to public participation and involvement.</i>   | General Fund   | Management Services/Community Services/Community Development | Ongoing |
|       | <p><b>Status:</b> In 2020, the City's Housing Element outreach survey was available in both English and Spanish.</p>  |                |  |         |

**Implementation  
Action Status  
Table**

**2013-2021  
Housing Element**

| Implementation Action   |   | Funding Source | Responsible Party | Timing    |
|---|---|----------------|-------------------|-----------|
| Program 1   | <i>Land Use Policy, Entitlements, and Development Capacity. Maintain and monitor the residential site inventory to ensure adequate sites remain to accommodate the RHNA throughout the RHNA period. Receive and process development applications for projects within the New Neighborhoods.</i>   | General Fund   | Planning Division | Ongoing   |
| <p><b>Status:</b> The City's adopted Housing Element for 2013-2021 includes an inventory of available sites with residential land use designations, which allow a range of residential development opportunities to accommodate the RHNA. The City monitors all new residential development in the City through monthly census surveys for building permit issuance, bi-yearly Housing Inventory Surveys to Center of Demographic Research, Annual Housing Surveys to Department of Finance, and this Annual Housing Progress Report.</p> |   |                |                   |           |
| Program 2   | <i>Monitor Residential Capacity (No Net Loss). Develop and implement a formal evaluation procedure pursuant to Government Code Section 65863 by January 1, 2014.</i>  | General Fund   | Planning Division | Completed |
| <p><b>Status:</b> The City has developed an annual monitoring and tracking tool on a project-by-project level to ensure that adequate inventory is available to meet the City's RHNA obligations.</p>   |   |                |                   |           |
| Program 3   | <i>Facilitate Affordable Housing Production. Maintain contact information for affordable housing developers to solicit their involvement in development projects in Lake Forest. Participate with affordable housing developers to review available federal and State financing subsidies and apply as feasible on an annual basis. Assist and support developers of housing for lower-income households, especially housing for extremely low-income households, with site identification, supporting applications, conducting pre-application meetings, assisting with design and site requirements, and providing State-mandated regulatory incentives and concessions. Monitor and enforce AHIP provisions and collaborate with developers of</i> | General Fund   | Planning Division | Ongoing   |

| Implementation Action   |   | Funding Source | Responsible Party | Timing    |
|---|---|----------------|-------------------|-----------|
|   | <i>affordable housing over the planning period to facilitate the construction of 250 affordable units over the planning period (10 extremely low-income, 40 very low-income, and 200 low-income units).</i>   |                |                   |           |
| <p><b>Status:</b> The City entered into an Exclusive Negotiation Agreement with National Community Renaissance (“CORE”) in 2017. Project financing would combine the City’s \$3.4 million in affordable housing developer in-lieu fees and approximately \$300K in funds from the Housing Authority’s Low/Moderate Income Housing Asset Fund with tax credits, debt financing, loans, and other available financial sources. National Community Renaissance submitted an application for a 71 unit project on 3.97 acres in 2019. The project includes 70 units affordable to households earning less than 60% of the Area Median Income, with 12 units set aside for Permanent Supportive Housing and one caretaker’s unit. The project was approved in September of 2020 and included an affordable housing and loan agreement with the City.</p> |   |                |                   |           |
| Program 4   | <i>Farm Employee Housing. Review and revise the Zoning Code to address compliance with Health and Safety Code Sections 17021.5 and 17021.6.</i>   | General Fund   | Planning Division | Completed |
| <p><b>Status:</b> Zone Change 12-14-4673 was approved on June 16, 2015, which added a definition for “agricultural employee quarters” and allowed such housing by right within the City’s Agricultural and Open Space zones.</p>  |   |                |                   |           |
| Program 5   | <i>Monitor Changes in Federal and State Housing, Planning, and Zoning Laws. Monitor State and federal legislation as well as City development process and zoning regulations to identify and remove housing constraints.</i>  | General Fund   | Planning Division | Ongoing   |
| <p><b>Status:</b> City staff and the City Attorney’s office regularly monitor changing legislation and perform regular updates to the zoning regulations accordingly.</p>   |   |                |                   |           |
| Program 6   | <i>Sites for Homeless Shelters. Provide financial support to non-profit organizations that shelter the homeless (subject to available funding and on a case-by-case basis). Assist non-profit organizations to identify potential sites for homeless shelters. Continue staff participation in the Commission to End Homelessness and support a Homeless Liaison within the Police Services Department.</i> | CDBG Funds     | Planning Division | Ongoing   |
| <p><b>Status:</b> In 2020, the City continued a contract with Mercy House, a non-profit social service provider specializing in assisting the homeless. Mercy House provided staff to conduct field outreach and case management work five days per week. The services included mental and physical health assessments and the connection of homeless individuals to various services. As part of the contract, Mercy House worked with shelter and housing partners to find suitable temporary or long-term housing for the homeless. In addition, the City provided funding for a Homeless Liaison Officer position through the law enforcement services contract with the Orange County Sheriff’s Department.</p>  |   |                |                   |           |

| Implementation Action  |   | Funding Source | Responsible Party | Timing  |
|--|---|----------------|-------------------|---------|
| Program 7  | <i>Transitional and Supportive Housing. Provide financial support to non-profit organizations that provide transitional/ supportive housing for the homeless (subject to available funding and on a case-by-case basis).</i>  | CDBG Funds     | Planning Division | Ongoing |
| <b>Status:</b> During the 2019-2020 fiscal year, the City assisted 4,314 individuals through CDBG sub-recipient funding of 9 non-profit organizations that provide services to homeless and low- and moderate-income persons, including (respectively): case management and in-home support services for home-bound seniors; adult daycare and ancillary services for seniors and adults with Alzheimer's, other forms of dementia, and disabilities; reduced cost medical and pediatric dental services for low- and moderate-income persons; fair housing counseling/advocacy and referral services; transitional housing, support services, and case management for homeless families, rental assistance to help prevent eviction/ homelessness; food bank and case management services for lower income individuals, individuals at risk of homelessness, and homeless individuals (funds were also used to prevent evictions and utility shut-off); job training and job development services for adults with developmental disabilities; motel and transportation vouchers for homeless individuals. |   |                |                   |         |
| Program 8  | <i>Coordination with Social Service Agencies. Continue to evaluate on an annual basis allocation of CDBG funds to social service agencies to benefit Lake Forest residents.</i>   | CDBG Funds     | Planning Division | Ongoing |
| <b>Status:</b> In fiscal year 2019-2020, 9 non-profit social service agencies received pass-through CDBG funding from the City to provide support and assistance to residents. In addition, one non-profit social service agency received direct funding from the City to support homeless outreach services.  |   |                |                   |         |
| Program 9  | <i>Rental Assistance. Continue to contract with the OCHA to administer the Housing Choice Vouchers Program to assist an average of approximately 190 extremely low and very low-income households annually during the planning period. Promote the Housing Choice Vouchers program on City website. Support the OCHA's applications for additional voucher allocations and efforts to maintain and expand voucher use in the City.</i>  | CDBG Funds     | Planning Division | Ongoing |
| <b>Status:</b> Residents continue to be assisted by the Housing Choice Voucher program, a HUD Sec. 8 program administered by the Orange County Housing Authority. During FY 2019-2020, 187 very-low-income households received voucher assistance.   |   |                |                   |         |
| Program 10   | <i>Conservation of Existing and Future Affordable Units. The City will work with property owners, interest groups, and the State and federal governments to implement the following programs on an ongoing basis to conserve its affordable housing stock: Monitor Units at Risk: Maintain contact with providers and owners to monitor the status of existing and future affordable units, including the 255 at-risk units. Work with Owners: Provide technical assistance to owners of properties with at-risk units by identifying funding sources and supporting grant or tax credit applications</i> | General Fund   | Planning Division | Ongoing |

| Implementation Action   |  | Funding Source              | Responsible Party         | Timing  |
|---|--|-----------------------------|---------------------------|---------|
|   | <i>to extend affordability covenants. Work with Potential Purchasers: Where feasible, provide technical assistance to public and non-profit agencies interested in purchasing and/or managing properties that include units at risk. Tenant Education: The California Legislature extended the noticing requirement of at-risk units opting out of low-income use restrictions to one year. Should a property owner pursue conversion of the units to market rate, the City will ensure that tenants were noticed correctly and informed of their rights and eligible to receive Section 8 vouchers that would enable them to stay in their units.</i> |                             |                           |         |
| <b>Status:</b> In 2020, a total of 201 units with affordable housing covenants were available in the City. Of these, 11 are designated “at risk.” The City actively monitors these units. Should a notice of intent to convert to market-rate units be filed, the City will work with potential purchasers to preserve the units and ensure that tenants were adequately notified of their rights under California law.   |  |                             |                           |         |
| Program 11  | <i>Housing Rehabilitation Loan Program. Assist ten lower-income homeowners annually.</i>   | CDBG Funds                  | Planning Division         | Ongoing |
| <b>Status:</b> During the 2019-2020 fiscal year, 11 income-qualified homeowners were issued CDBG-funded loans to complete needed repairs and improvements to their home (e.g., roofing, plumbing, electrical, flooring, energy-efficient windows, etc.) via the City’s Housing Rehabilitation Loan Program. Total expenditure for this activity was \$209,674.58.   |  |                             |                           |         |
| Program 12  | <i>Code Enforcement and Neighborhood Preservation. Continue to implement the applicable sections of the Lake Forest Municipal Code, including the California Building Code.</i>  | General Fund/<br>CDBG Funds | Code Enforcement Division | Ongoing |
| <b>Status:</b> Code Enforcement officers continue to enforce the Municipal Code’s property maintenance provisions and inform property owners of the City’s housing rehabilitation loan and paint grant programs. In FY 2019-2020, the City provided \$19,384 of CDBG grant funding to Lake Forest homeowners via the Neighborhood Pride Paint Program. The program provides grants to qualifying low- and moderate-income homeowners with a demonstrated need for home painting. Five homes were professionally prepped and painted with Program assistance. The program assists the City’s efforts to enhance homes’ appearance in the community and preserve property values. |  |                             |                           |         |
| Program 13  | <i>Homebuyer Assistance Programs. Continue to promote the MCC and SCHFA programs by notifying eligible applicants to County programs and providing information on the City’s website to help five households achieve homeownership annually during the planning period.</i>  | General Fund                | Planning Division         | Ongoing |

| Implementation Action  |  | Funding Source | Responsible Party | Timing  |
|--|--|----------------|-------------------|---------|
| <p><b>Status:</b> The City participates in the Mortgage Credit Certificate Program through a cooperative agreement with the County of Orange. Although the program currently applies only to census tracts outside of Lake Forest, the City will continue to monitor the program for any future applicability to Lake Forest households.</p>   |  |                |                   |         |
| Program 14   | <p><i>Fair Housing Services. Continue to contract with a fair housing service provider to provide fair housing services. Maintain the link on the City website providing information about fair housing services. Participate in the Regional Analysis of Impediments to Fair Housing Choice and mitigate impediments identified in the study.</i></p> | CDBG           | Planning Division | Ongoing |
| <p><b>Status:</b> The City's website provides information about fair housing matters, including contact information for the Fair Housing Council of Orange County (FHCOC), which provided fair housing services to Lake Forest under contract. In Fiscal Year 2019-2020, the City awarded FHCOC a \$5,105 grant to fund counseling services for tenants and landlords, enforcement, and community education in furtherance of fair housing. In FY 2019-20, FHCOC assisted 78 Lake Forest households and addressed 273 various landlord-tenant issues. On June 16, 2020, the City Council adopted the FYs 2020-2024 Orange County Analysis of Impediments to Fair Housing Choice.</p> |  |                |                   |         |